Biochemistry and Molecular Biophysics Graduate Group

THESIS COMMITTEE MEETING REPORT

Name of student: _______________________________________________

Date of meeting: ______________________  Semester/year started thesis work:______________

Advisor: __________________________________________  ☐ Please check if attended this meeting
(Advisor is not a member of the Thesis Committee)

Committee members (please print):

1. __________________________________________ (Chair of Committee)

2. __________________________________________

3. __________________________________________

4. __________________________________________

5. __________________________________________

6. __________________________________________

(The Graduate Group Chair is an *ex officio* member of the thesis committee.)

Progress: ______ satisfactory  ____________some concerns _________ unsatisfactory
(check one)

Recommendations: (experimental, written material, etc.) please use additional pages if needed

Has the mentor been interviewed in the absence of the student?  _____YES_____NO
Has the student been interviewed in the absence of the mentor?  _____YES_____NO
Has the student discussed the IDP (Individual Development Plan) with mentor?  _____YES_____NO

NEW! Has the mentor held lab RCR meetings? (two meetings, 1 – 2 hr. each, are required each yr.)
Date of last lab RCR meeting ________ Planned date of next lab RCR meeting________

Lab Notebook has been reviewed and found to be: _____ satisfactory _____ unsatisfactory
Comments on Lab Notebook:

Date of next meeting: _____________________________________

Instructions for Students: Please give this form to your Thesis Committee Chair prior to the meeting. The Thesis Committee Chair should return the completed form to Ruth Keris as soon as possible after the meeting (fax: 215-573-2085)