Researcher Registration and Search Process
Welcome to researchmatch!

ResearchMatch has a simple goal – to bring together two groups of people who are looking for one another: (1) people who are trying to find research studies, and (2) researchers who are looking for people to participate in their studies. It is a free and secure registry that has been developed by major academic institutions across the country who want to involve you in the mission of helping today’s studies make a real difference for everyone’s health in the future.

What is researchmatch?

A secure place for volunteers and researchers to get connected. Once you sign up and get added to our registry, a researcher will contact you if they think you’ll be a good match for their research study. Find out more information here.

What's New

Mar 15 2013 Our VOLUNTEERS DO make a Difference!

Feb 21 2013 Researchmatch needs children to volunteer!

Jan 24 2013 ResearchMatch launches new features for Autism Spectrum Disorder

want to see more news? click here.
Are you registering for **youself** or for **someone else** as their **parent, guardian or caretaker**?

- Yourself
- Someone else

☐ By checking this box, I **certify that I am at least 19 years old**. If you are not this age, please have a parent, guardian or caretaker fill out this information.

How did you learn about ResearchMatch.org?
Welcome / Network / Researcher Interest Form

Are you a researcher interested in using ResearchMatch to do a feasibility analysis for a study or as a possible, complementary recruitment tool for your IRB-approved study? Please fill out this interest form to ensure that ResearchMatch notifies you of your options regarding how to get involved.

Name *

Title

Institutional Email *

Institution/University Name *

State *

Primary Research Interest(s) *

Please include any additional comments here:

Submit Interest Form

Please note:

- Currently, only those researchers affiliated with participating institutions in the ResearchMatch Network will be able to access ResearchMatch. If you are not affiliated with such an institution, please still indicate your interest to learn more in the case that ResearchMatch becomes available at your site.
- ResearchMatch will only use this information for the purposes of contacting your site's ResearchMatch Liaison regarding your interest or contacting you directly regarding your options to utilize this tool.
Getting Started

• Step 1a. Go to this link:
  – www.researchmatch.org/researchers/
• Step 1b. Click Register

Welcome / Researchers

Ready to register as a Researcher?
ResearchMatch is a free recruitment tool and feasibility analysis resource to researchers at participating institutions.

Register as a researcher today by following these 4 steps:

1. Find your institution from our list of participating sites.
2. Enter your institutional contact information.
3. Choose between feasibility and recruitment access.
4. For recruitment access - enter your study information.

What happens once I sign up? Please visit our Researcher FAQ page for more details.

Have you seen this? As of 03/26/2013 there are:

- 33,963 volunteers
- 1540 researchers
- 333 studies
- 78 institutions

see more!
Select your institution. Your institution must be listed in order for you to register.
Follow site-specific instructions - they are specific to your institution and may have requirements that are not visible on the rest of the ResearchMatch site.

Before getting started, please read these instructions to make sure you are ready to register.

You **will need to complete the entire registration process in one sitting**. Registration only takes a few minutes and will be expedited if you have the following readily available:

- Provide your Stanford contact information (e.g. use your @stanford.edu email address)
- Create a ResearchMatch username and password

For ResearchMatch **feasibility access** (to view aggregate data on the registry population), you must:

- Have an active research study that has been approved by one of the Stanford Administrative Panels on Human Subjects in Medical or Nonmedical Research (a Stanford IRB)
- Be the Principal Investigator (PI), the Protocol Director (PD), or an individual who is authorized to recruit for a Stanford IRB-approved study
  - If you are not the PI or PD, you must provide his or her contact name, email, and phone number
- Have an electronic copy of your current IRB approval letter (’Certification of Humans Subjects Approval’) citing that this study is active and approved by the Stanford IRB
  - This document must include a valid IRB expiration date
  - If the IRB has determined that your study is exempt from continuing review, you must provide your IRB determination letter (’Notice of Exempt Review’)

- If you do not have this information but wish to register today, you may proceed and register for **feasibility access**. You may then register for **recruitment access** at a later date.

Remember, you must complete the registration process in one sitting or your information will not be saved.

If you have questions, please contact Jennifer Brown, Manager Regulatory Services and Education, Office of Operations, Training and Compliance, Spectrum Stanford Center for Clinical and Translational Education and Research: jennifer.brown@stanford.edu, 650-736-1730.
Review and sign the Researcher Acknowledgment Form

RAF. Version 1. Last Updated: 9/20/09

DEMO UNIVERSITY

RESEARCHMATCH.ORG RESEARCHER ACKNOWLEDGMENT FORM

In order to utilize ResearchMatch, also known as the National Recruitment Registry Project, for the purposes of conducting a feasibility analysis or participant recruitment, I have read and acknowledged the following terms:

- I understand that my first point of contact is the Institutional Liaison associated with my university/center for matters related to ResearchMatch.
- In order to recruit potential research participants through ResearchMatch, I understand that I must have an active, approved IRB study throughout the entirety of my recruitment efforts and be either:

By typing your full name here and clicking "Accept" you:

- Agree that your registration information is correct and accurate;
- Are providing your electronic signature on this version of the Researcher Acknowledgment Form; and
- Agree to abide by the terms presented in this Researcher Acknowledgment Form.
Enter your basic contact information & create a unique username & password

Welcome / Researcher / Register Now

Tell us who you are.
Please enter your institutional contact information. You will also create your unique login information that will allow you to access your researcher dashboard and review all information related to your study and involvement in ResearchMatch.

First Name: [ ]
Last Name: [ ]
Title: [ ]
Phone Number - Work: [ ]
Department: [ ]
Email Address - Work: [ ]
Email Address - Home: [ ]
Email Address - Alumni: [ ]

To protect your ResearchMatch information, create a username and password that only you know.

Username: [ ]
Password: [ ]
Confirm Password: [ ]
Strength: None

Select two security questions from the options below and type in your answer that you will easily remember and be able to provide in the case you forget your password.

Security Question #1: [ ]
Security Response #1: [ ]
Security Question #2: [ ]
Security Response #2: [ ]
Feasibility access option – Clicking Next completes registration for feasibility access only.

Choose your preferred ResearchMatch access type.

Here you may request either feasibility or recruitment access. Feasibility access allows you to view and search aggregate data within ResearchMatch that may be helpful for designing a future study. Recruitment access requires you to submit information regarding your IRB-approved study (or IRB-exempt study) that you plan to recruit for through ResearchMatch which will be routed for review to your institution’s ResearchMatch Liaison. Please note that requesting recruitment access automatically enables you to have feasibility access. To review your specific institution’s instructions for ResearchMatch access, please click here.

Are you requesting feasibility or recruitment study access?

- Feasibility
- Recruitment

Feasibility access does not require IRB-protocol information but will allow you to view aggregate information regarding the ResearchMatch registry. You must be affiliated with the institution you have selected to have this access. Your site’s ResearchMatch Institutional Liaison reserves the right to remove your access at any time. By clicking “Next”, you will complete the feasibility access registration request.
3 Choose your preferred ResearchMatch access type.

Here you may request either feasibility or recruitment access. Feasibility access allows you to view and search aggregate data within ResearchMatch that may be helpful for designing a future study. Recruitment access requires you to submit information regarding your IRB-approved study (or IRB-exempt study) that you plan to recruit for through ResearchMatch which will be reviewed for review to your institution’s ResearchMatch Liaison. Please note that requesting recruitment access automatically enables you to have feasibility access.

To review your specific institution’s instructions for ResearchMatch access, please click here.

Are you requesting feasibility or recruitment study access?

- [ ] Feasibility
- [ ] Recruitment

Please select the best option that describes how your name is listed on the IRB approval letter for this study:

- [ ] I am the Principal Investigator or a Co-Principal Investigator
- [ ] I am not the Principal Investigator or a Co-Principal Investigator (e.g. Sub Investigator, KSP, other)
If you are the proxy researcher – include the PI contact information

Welcome / Researcher / Register Now

3 Choose your preferred ResearchMatch access type.
Here you may request either feasibility or recruitment access. Feasibility access allows you to view and search aggregate data within ResearchMatch that may be helpful for designing a future study. Recruitment access requires you to submit information regarding your IRB-approved study (or IRB-exempt study) that you plan to recruit for through ResearchMatch which will be routed for review to your institution’s ResearchMatch Liaison. Please note that requesting recruitment access automatically enables you to have feasibility access.
To review your specific institution’s instructions for ResearchMatch access, please click here.

Are you requesting feasibility or recruitment study access?

- Feasibility
- Recruitment

Please select the best option that describes how your name is listed on the IRB approval letter for this study:

- I am the Principal Investigator or a Co-Principal Investigator
- I am not the Principal Investigator or a Co-Principal Investigator (e.g. Sub Investigator, KSP, other)

Please enter the contact information for this study’s Principal Investigator (PI) or one of the Co-Principal Investigators as it is listed on the IRB approval letter for this protocol. If you do not know this information, you may not be authorized to utilize ResearchMatch for this study.

<table>
<thead>
<tr>
<th>PI First Name</th>
<th>PI Last Name</th>
<th>PI Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>John</td>
<td>Smith</td>
<td>(980)880-3495</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PI Email</th>
<th>PI Email (confirm)</th>
</tr>
</thead>
<tbody>
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<td><a href="mailto:Kirstin.W.scott@gmail.com">Kirstin.W.scott@gmail.com</a></td>
<td><a href="mailto:Kirstin.W.scott@gmail.com">Kirstin.W.scott@gmail.com</a></td>
</tr>
</tbody>
</table>
Add Study Information – please note that your site specific instructions are available within the “requirements” hyperlink. You may only upload one single document thus if your site requires multiple documents, you will need to merge these into a single file.

4. Tell us about your study.

Please enter in information regarding the study that you wish to recruit for via ResearchMatch, including information regarding its IRB status and affiliation. This information will be routed for approval by your ResearchMatch Liaison upon completion or by your study PI in the case you are entering information to recruit on their behalf. You will be notified via email on the outcome of your recruitment access request after it has been reviewed. Please note that you will have the opportunity to add additional studies or submit successful continuing review information via your researcher profile page.
Please upload the official IRB approval letter for this protocol. It must be a current letter that clearly indicates (1) the IRB number of this protocol; (2) the IRB expiration date for this study, (3) study title, (4) evidence that this protocol has been approved, and (5) the first and last name of the PI for this study (or Co-PI). If your study is IRB exempt, please upload documentation of this exemption. You may view instructions specific to your institution here.
Welcome / Researchers / Dashboard

Thank you for accessing the ResearchMatch system.

By proceeding, you are agreeing that this recruitment access request for this specific protocol meets the requirements as defined by your institution’s Researcher Acknowledgement Form that you electronically signed upon your first ResearchMatch registration.

View RAF

[ researcher menu ]
YOUR DASHBOARD
FIND VOLUNTEERS
SEARCH/CONTACT
MANAGE AUTO CONTACTS
“MANAGE YOUR STUDIES”
RESEARCHER RESOURCES
SITE INSTRUCTIONS
VOLUNTEER PROFILES
STUDY METRICS

Welcome to your dashboard.

No Registered Study - Feasibility Access Only

search for volunteers!

Looking for volunteers that may be a good match for your study? Get started here.
Thank you for your contributions to ResearchMatch as a Researcher at VANDERBILT UNIVERSITY.

Notifications:
- Your study (123ABC) requires liaison attention.
- Your study (TEST123) requires liaison attention.

Recent metrics:
- 19194 total volunteers in registry
- 0 added since your last visit

Your liaisons:
- Laurie Lebo (615)322-7344
- Dianne Rosenberry (615)322-7344

Your studies:

<table>
<thead>
<tr>
<th>Study</th>
<th># of searches</th>
<th># of volunteers</th>
<th>Status</th>
<th>Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEST123</td>
<td>0</td>
<td>0</td>
<td>Pending liaison approval</td>
<td>N/A</td>
</tr>
<tr>
<td>123ABC</td>
<td>0</td>
<td>0</td>
<td>Pending liaison approval</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Search for volunteers!

Looking for volunteers that may be a good match for your study? Get started here.
Welcome Sarah! Thank you for your contributions to ResearchMatch as a Researcher at UNIVERSITY OF PENNSYLVANIA.

Welcome / Researchers / Dashboard

[ add new study ]
Welcome / Researchers / Add New Study

Specify role in IRB-approved study.

Adding a study to your ResearchMatch Researcher profile involves a few steps. In order to have recruitment access for this study, please specify your role in the study as either the Principal Investigator (PI) or an individual who is authorized to recruit for the study. If you are not the PI, please enter in the PI’s contact information as it appears on the IRB approval letter for this study. Please note: you can only add studies that are active and have existing IRB approval. If the study is exempt from IRB review, you must upload a document citing this exemption in the next step.

To review your specific institution’s instructions for ResearchMatch access, please click here.

Please select the best option that describes how your name is listed on the IRB approval letter for this study:

- I am the Principal Investigator or a Co-Principal Investigator
- I am not the Principal Investigator or a Co-Principal Investigator
How do I add a new study personnel to an existing study?

Tell us about your study.
Please enter in information regarding the study that you wish to recruit for via ResearchMatch, including information regarding its IRB status and affiliation. This information will be routed for approval by your ResearchMatch Liaison upon completion of this process when you are entering information to recruit on their behalf. You will be notified via email on the outcome of your recruitment access request after it has been reviewed. Please note that you will have the opportunity to add additional studies or submit successful continuing review information via your researcher profile page.

IRB #

IRB # (confirm)

Study Title (as written on the IRB approval letter)

Study Type (what is this?)
-- select a study type --

Recruitment population of interest for this protocol? (what is this?)
-- select a category --

Can this protocol be categorized as rare disease research? (what is this?)
-- select a category --

[Optional] Please describe which IRB at your institution reviewed this study (what is this?)

Upload IRB Letter of Approval (requirements)

BROWSE...
A similar study was found. Would you like to join this study:

IRB# : TEST123
Title : TEST
PI : Test Test
Example of auto-email that researcher receives once you ‘confirm’ their recruitment access request. Until they act upon this request (e.g. “self-validation), they will not have recruitment access for this study.

Self-Validation is a 2-Step Process

**STEP 1**

The researcher MUST click accept in order for their username & password to be enabled with the recruitment access for that study.
Researcher must confirm choice after making their selection within the auto-email from do-not-reply@researchmatch.org

Thank You!

By clicking 'Accept' your researcher username and password will be enabled with recruitment access privileges on ResearchMatch. If you do not wish to accept this access, please close this window and refer back to the confirmation email you received from your liaison.

[ACCEPT]
Researcher Search Builder
-Recruitment Search Process-
ResearchMatch.org
Researcher Search Options

Perform searches based on the following criteria:

- Location
- Demographics
  - Age
  - Gender
  - Race
  - Ethnicity
  - Height
  - Weight
  - BMI
  - Multiple Birth Status
  - Tobacco User
- Health Status
  - Medical Conditions
  - Healthy Volunteer
Welcome Kyle!

Thank you for your contributions to ResearchMatch as a Researcher at VANDERBILT UNIVERSITY.

- Your study (100754) is about to expire in 34 days. Please request extension.
- [edit contact information]
- [would you like to change your password?]

**Recent metrics**
- 15241 total volunteers in registry
- 7338 added since your last visit

**Your liaisons**
- Jeni Edwards (615)322-7342
- Laura Lobo (615)322-7344
- Dianne Roseberry (615)522-7344

**Your studies**

<table>
<thead>
<tr>
<th>ID #</th>
<th># of searches applied</th>
<th># of volunteers contacted</th>
<th>Status</th>
<th>Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>100754</td>
<td>4</td>
<td>1420</td>
<td>Confirmed</td>
<td>06/28/2011</td>
</tr>
<tr>
<td>101605</td>
<td>1</td>
<td>2049</td>
<td>Confirmed</td>
<td>12/27/2011</td>
</tr>
</tbody>
</table>

**Search for volunteers!**

Looking for volunteers that may be a good match for your study? Get started here.

[Find Volunteers]
Step 1. Choose feasibility vs. recruitment search. Feasibility shows counts rounded to the nearest 10 and does not allow any ability to contact volunteers.
Upon selecting a recruitment search, the researcher is shown a list of instructions.

Please have your IRB-approved study description language approved before proceeding. If you are not ready to contact participants, you may choose to perform a Feasibility search to attain an approximate count of ResearchMatch volunteers that appear to be a good match with your study's criteria.

Are there limits to what I can search for? For recruitment - you may only enter search criteria that fall within the parameters of this approved study. The feasibility option is available to you if you are curious to learn more about the ResearchMatch database for hypthesis generation or a different study that is pending approval.

Can I save my search query? Yes, you can save your search at any time (see options within the "Cohort Selection" box) and run the search at a later time by using the "Load Previous Search" tool.

What do I need to contact volunteers? (1) You will be required to enter a study description/recruitment announcement that is approved by your local IRB for use in ResearchMatch advertisements. This language should describe your study, but should include no identifiers for you or your study team (your email or phone #). See above sample message.

How are volunteers notified? Your contact message will be e-mailed to ResearchMatch volunteers and they will respond through ResearchMatch's secure clearinghouse if interested for further contact by your research team. You can monitor their response through your Manage Studies page.
Welcome Sarah! The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, you will require language approved by your local IRB for use in ResearchMatch to contact participants (see details). (see sample message)

Choose demographic options.
Use one or all methods provided to filter volunteers by common inclusion/exclusion criteria. If you do not wish to filter by the criteria, use the ‘Finished’ button to advance to the next section.
Saving Your Search

Welcome Sarah! The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, you will require language approved by your local IRB for use in ResearchMatch to contact participants (see details) (see sample message).

You may choose multiple criteria on this page using the controls above.

finished, move to next section  finished
Loading a Previous Search

Welcome Sarah! The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, you will require language approved by your local IRB for use in ResearchMatch to contact participants (see details). (see sample message)

Welcome / Researchers / Find Volunteers

Your Dashboard
Find Volunteers
Hypothesis Generator
Manage Your Studies
Site Instructions
Researcher Resources
Study Metrics
Volunteer Profiles

3 Choose demographic options
Use one of all methods provided to filter volunteers by common inclusion/exclusion criteria. If you do not wish to filter by the criteria, use the 'finish' button to advance to the next section.

You may choose multiple criteria on this page using the controls above.

finished, move to next section finished
Step 2. Narrow search by vicinity of volunteer to your location of interest.
Welcome / Researchers / Find Volunteers

Welcome Sarah! The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, you will require language approved by your local IRB for use in ResearchMatch to contact participants (see details). (see sample message).

1. Study Type
2. Location
3. Demographics
4. Conditions
5. Medications
6. Finish Search

Choose location options.

Use one or both methods provided to filter volunteers by location. If you do not wish to filter by location, use the 'Finished' button to advance to the next section.

Filter by distance to institution

Distance from me is less than

- miles.

My address is:
University of Pennsylvania
3451 Walnut Street
Philadelphia, PA 19104

You may choose multiple criteria on this page using the controls above.

Choose Location

33970

LOCATION

33970

No Location selected, please select.
Step 3. Enter basic inclusion/exclusion criteria from the following fields.
Welcome Sarah! The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, you will require language approved by your local IRB for use in ResearchMatch to contact participants (see details). (see sample message)

**Choose demographic options.**

Use one or all methods provided to filter volunteers by common inclusion/exclusion criteria. If you do not wish to filter by the criteria, use the ‘Finished’ button to advance to the next section.

- **Tobacco User**
  - No
  - Yes

You may choose multiple criteria on this page using the controls above.

**Finished. Move to next section** | **Finished**
Step 4. If applicable, enter health conditions of interest as inclusion/exclusion criteria or search for healthy volunteers.
Step 5. If applicable, enter medications of interest as inclusion/exclusion criteria or search for individuals that have reported taking no medications.
for use in ResearchMatch to contact participants (see details). (see sample message).

1 STUDY TYPE

Choose your study.
Select an option below to specify intention for this search, then use button at bottom of page to continue to next section. If you just need aggregate counts for the ResearchMatch population, choose feasibility. If you are ready to recruit and wish to contact individuals, choose Recruitment.

Select a search type:
- Feasibility
- Recruitment (1 Studies)

19200
You have selected a feasibility search.

2880
The distance from Vanderbilt University is less than 50 miles

750
Gender is 'Male'
Age is between 18 and 85 (yrs)

750
No Conditions selected, please [select]

30
Medication Set #1 - Include Volunteers with ASPIRIN

FINISHED: MOVE TO NEXT SECTION
FINISHED
Step 6. Review anonymous health profiles to finalize list of potential ‘matches’ to contact with the study’s initial recruitment message. Researchers can view any additional entries or comments that volunteers voluntarily included in their ResearchMatch Volunteer profile (optional entry).
Finish your search.

Select volunteers to contact. Below you may view additional information regarding the Research Match Volunteers that appear to be a good match with your study based on the criteria that you entered. If you wish to change any of these criteria or save this search, please select the “View Current Query” link.

Step 1. Select (or deselect) the volunteers you wish to contact with your initial, IRB-approved recruitment message.

Step 2. Select at least one contact option below (contact these volunteers now and/or auto-contact future volunteers that meet these criteria) to proceed with entering your IRB-approved study recruitment announcement that ResearchMatch will route to these ResearchMatch Volunteers.

We’ve found 27 results based on your search.

<table>
<thead>
<tr>
<th>state</th>
<th>age</th>
<th>bmi</th>
<th>race</th>
<th>gender</th>
<th>details</th>
</tr>
</thead>
<tbody>
<tr>
<td>TN</td>
<td>29</td>
<td>38</td>
<td>Black or African American</td>
<td>Male</td>
<td>details</td>
</tr>
<tr>
<td>TN</td>
<td>30</td>
<td>24</td>
<td>White</td>
<td>Male</td>
<td>details</td>
</tr>
<tr>
<td>TN</td>
<td>37</td>
<td>29</td>
<td>White</td>
<td>Male</td>
<td>details</td>
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<tr>
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<td>34</td>
<td>White</td>
<td>Male</td>
<td>details</td>
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<tr>
<td>TN</td>
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<td>39</td>
<td>White</td>
<td>Male</td>
<td>details</td>
</tr>
<tr>
<td>TN</td>
<td>45</td>
<td>25</td>
<td>White</td>
<td>Male</td>
<td>details</td>
</tr>
<tr>
<td>TN</td>
<td>47</td>
<td>26</td>
<td>White</td>
<td>Male</td>
<td>details</td>
</tr>
<tr>
<td>TN</td>
<td>50</td>
<td>27</td>
<td>White</td>
<td>Male</td>
<td>details</td>
</tr>
<tr>
<td>TN</td>
<td>51</td>
<td>27</td>
<td>White</td>
<td>Male</td>
<td>details</td>
</tr>
</tbody>
</table>

I would like to (please select at least one option to proceed):

- [ ] contact selected volunteers now
- [ ] create an auto-contact rule [What is this?]
## Auto-Contact Rule

6 Finish your search.

Select volunteers to contact. Below you may view additional information regarding the ResearchMatch Volunteers that appear to be a good match with your study based on the criteria that you entered. If you wish to change any of these criteria or save this search, please select the “View Current Query” link.

Step 1. Select (or deselect) the volunteers you wish to contact with your initial, IRB-approved recruitment message.

Step 2. Select at least one contact option below (contact these volunteers now and/or auto-contact future volunteers that meet these criteria) to proceed with entering your IRB-approved study recruitment announcement that ResearchMatch will route to these ResearchMatch Volunteers.

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<td>22</td>
<td>White</td>
<td>Male</td>
<td>details</td>
</tr>
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</table>

I would like to (please select at least one option to proceed):

- [ ] contact selected volunteers now
- [ ] create an auto-contact rule [What is this?]
Steps 7-9. Contact volunteers with IRB-approved recruitment announcement that excludes direct study contact information (since volunteer will respond through quick-links that ResearchMatch provides in the standard ResearchMatch announcement that a researcher has identified the volunteer as a potential match for their study).

Welcome / Researchers / Search Volunteers

The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, Steps #7-9 will require language approved by your local IRB for use in ResearchMatch to contact participants (see details). (see sample message).

You'll be contacting 1 volunteers by email for your study.

Prepare to Contact Volunteers.

Now that you have completed your search, it is time to send these ResearchMatch Volunteers an announcement regarding your study. Start by viewing the standard message that volunteers will receive from ResearchMatch by email - see how your recruitment language will be situated in this email and how the volunteers will be able to respond. (view sample message)

Enter your message.

Message Body

Path: p

Certify and Preview.

I certify that I am using IRB approved recruitment language for this protocol.
I certify that I have excluded direct study contact information (email & phone number) within this announcement. Why?
Example - Steps 7-9

Welcome / Researchers / Search Volunteers

The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, Steps #7-9 will require language approved by your local IRB for use in ResearchMatch to contact participants (see details). (see sample message).

You'll be contacting 1 volunteer by email for your study.

7 Prepare to Contact Volunteers.

Now that you have completed your search, it is time to send these ResearchMatch Volunteers an announcement regarding your study. Start by viewing the standard message that volunteers will receive from ResearchMatch by email - see how your recruitment language will be situated in the email and how the volunteers will be able to respond. [view sample message]

8 Enter your message.

Message Body

This is an example of where the researcher's announcement about their study would go.

9 Certify and Preview.

I certify that I am entering IRB approved recruitment language for this protocol.
I certify that I have excluded direct study contact information (email & phone number) within this announcement. Why?

Preview Email Message
Welcome / Researchers / Search Volunteers

The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, Steps #7-9 will require language approved by your local PI in ResearchMatch. For more information, see details. (See sample message)

This window contains the contents of the email that you will be sending out to your selected volunteers. Please proofread and confirm the information you are sending is valid and correct. If you need to make changes, simply click on 'close preview'. If you want to submit this email message, click on 'contact volunteers'.

A research team with Washington University in St. Louis in St. Louis, MO, believes you might be a good match for the following study:

This is an example of where the researcher's announcement about their study would go.

If you are interested in this study and having the research team contact you directly, please select the "Yes, I'm interested" link below. By clicking the "Yes, I'm interested" link, you will receive information about the research study and any necessary information required to proceed with participation.

9 Certify and Preview.

- [ ] I certify that I am entering IIE approved recruitment language for this protocol.
- [ ] I certify that I have excluded direct study contact information (email & phone number) within this announcement. (Optional)

[_preview_email_message]
Final Step

Welcome / Researchers / Manage Study - 100754

Welcome / Researchers / Manage Study - TEST123

Are you sure that you want to disable this study (# TEST123)? You will also delete any related auto contacts.

- Existing protocol is no longer active
- Study has enough participants
- Other: [ ] [ ]

The eventual status of all volunteers should be reflected in 'final outcome' columns.
Thank You!

By clicking 'Deny' your recruitment access request for this protocol will be deactivated. You may still login to ResearchMatch to request this access in the future. If you wish to accept this access, please close this window and refer back to the confirmation email you received from your liaison.

[Deny]