OUTLINE FOR THE PROPOSAL OF NEW SERVICES
BY AN EXISTING CORE FACILITY

Brief overview of service and needs

Method of determining need for service/facility
   Number of potential users
   Projected volume of activity

Relationship to existing facilities
   Whether service is offered commercially (provide prices)
   Whether service is offered at Penn or neighboring institutions (e.g. CHOP, Wistar)

Expertise
   Scientific and technical credentials and experience of staff
   Whether additional staff be required

Space requirements (new or existing)

Budget
   Startup costs
   Equipment requirements
      Please note whether full or partial funding for the equipment is being requested from the Research Core Facilities Committee.
   Annual operating costs
   Funding sources (include other commitments for support) Projected fees and income