**2015 FOCUS Award for the Advancement of Women in Medicine**

All Fulltime Faculty (Men and Women) Eligible for Nomination

Deadline for nominations is: *(Monday) September 21, 2015*

**DATE:** June 1, 2015  
**TO:** All Penn Medical Faculty  
**SUBJECT:** Soliciting Nominations for the 2015 FOCUS Award for the Advancement of Women in Medicine

This award recognizes a faculty member, male or female, whose outstanding efforts and achievements have promoted women's professional success, women's healthcare, and/or women's overall quality of life at Penn Medicine.

All Penn medical faculty on any of the four fulltime faculty tracks (Tenure, Clinician-Educator, Research and Academic Clinician) and in any rank or department are eligible for nomination, excluding those who currently comprise the leadership of FOCUS. Emeritus faculty are also eligible for nomination.

The award will be presented during the annual FOCUS Fall conference on Friday, October 23, 2015 and will be announced afterwards to all faculty. In addition to the institutional honor that this award brings, the recipient's name will be added to the plaque that hangs alongside the Penn Medicine Awards of Excellence.

Nomination Packet must include:

- A nominating letter
- Three additional letters of support *(please note-- any additional letters beyond 3 will not be reviewed)*
- A copy of the candidate's curriculum vitae

Note the following stipulations:

- The primary nominator must also be on one of the four fulltime faculty tracks (mentioned above).
- Letters of support should generate from those currently at Penn Medicine OR from those who have left the institution within the last 3 years.
- Prior recipients of this FOCUS Award are precluded from nominating candidates and writing letters of support given they make up the Award Selection Committee along with the FOCUS Leadership.

Please send the complete nomination packet **via email attachment by no later than Monday, September 21** to Patricia Scott (pscott3@mail.med.upenn.edu). We would appreciate the various components of the packet (four letters of recommendation and the candidate's CV) being compiled and then attached as a single pdf. If you must attach multiple documents, please make sure to label each clearly.