**DEPARTMENT CONTACT LIST**

|  |  |  |  |
| --- | --- | --- | --- |
| **ROLE** | **NAME** | **Phone** | **email** |
| **Chair** |  |  |  |
| **Vice-Chair** |  |  |  |
| **Executive Assistant** |  |  |  |
| **Faculty Coordinator** |  |  |  |
| **D-COAP Chair (Departmental Committee on Appointments & Promotions)** |  |  |  |
| **Education Officer** |  |  |  |
| **Mentor(s)** |  |  |  |
| **Business Administrator (BA)** |  |  |  |
| **BA’s assistant** |  |  |  |
| **Grants Manager** |  |  |  |
| **Grants Admin. Asst.** |  |  |  |
| **Administrative support** |  |  |  |
| **LSP**  |  |  |  |

**FACULTY AFFAIRS & PROFESSIONAL DEVELOPMENT:** [**http://www.med.upenn.edu/flpd/**](http://www.med.upenn.edu/flpd/)

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