**Proposal Creation Basic Data**

- **Sponsor** – NATIONAL INSTITUTES OF HEALTH, not an individual institute.
- **Mechanism** – RC2.
- **Funding Opportunity** – RFA-OD-09-004.
- **Earliest Start Date** – 09/30/09.
  - This Start Date is not mandated.
- **End Date** – up to 2 years after Start Date.
  - Total Project Period must be no longer than 2 years.
  - If 09/30/09 is the Start Date, End Date must be 09/29/11.

**Setup Questions**

- **Grants.Gov Submission Information**
  - If information in this section is different from the screen shot to the right, the proposal may not be set up correctly.
  - **Warning: Do not continue with this record.**
  - For assistance, contact PennERAhelp@lists.upenn.edu.
- **Deadline Information**
  - Deadline Type – Electronic receipt.
  - Deadline Date – 05/29/09.
- **General Proposal Properties**
  - **Subcontracts** – Permitted.
  - **Subprojects** – No.
  - If subprojects at Penn are planned, please contact PennERA Help Desk for information.
  - **Multiple PI** – Permitted.
- **Because... this proposal is PHS/NIH...**
  - **Budget Setup Information**
    - **Budgeting model** – By-Project or -Period are best options.
- **Project Summary & Project Narrative**
  - **Unlike the Challenge Grants (RC1s), follow standard SF424 instructions.**
- **Personnel**
  - **Biosketches for Key Personnel and Significant Contributors**
    - Limited to 2 pages.
    - Limited to 10 of the most relevant publications that highlight significant past accomplishments.
    - Research Support information has NOT been eliminated but may have fewer citations due to the page limitation.
  - **New Investigators** – Permitted.
  - **Multiple PIs** – Permitted.
  - **Co-PD/PI** is not an allowable NIH role.
- **Research Plan**
  - If a section is to be omitted or is not applicable to the proposal, do NOT upload documents stating "Not applicable": Leave that upload location empty.
  - If subprojects at Penn are planned, please contact PennERA Help Desk for information.