

Dear member of the Penn Medicine Center for Evidence-based Practice (CEP),

As a member of CEP, you are aware that deliberations and decisions made within our Center regarding drugs, devices, best practices, and policies and procedures governing them must be focused on the best interests of the patients of UPHS and free of financial conflicts. It is important that members providing input at meetings or in documents disclose any potential financial conflicts they may have before contributing to a report or discussion. Likewise, the lack of a disclosure will indicate the lack of any such issues. Additionally, members should recuse themselves from providing input on a project if a financial conflict exists. It is requested that you notify and update the Center Director of any financial conflict of interest issues which arise during your service to the Center. Such recusals will be noted in the project records.

Please refer to the Medical Center's Policy on Organizational Ethics, which can be found at http://uphsxnet.uphs.upenn.edu/hupadmpl/1_12_10a.pdf. As part of an annual process regarding Center participation, we ask that you review this policy carefully. You should also note the Conflict of Interest Policy for Faculty Members (1) and Guidelines for Extramural Activities, Associations, and Interest for Staff (2). After having done so, please sign below and return this letter to Craig A Umscheid, MD, MSCE, where it will remain on file during your time with CEP.

Thank you for your cooperation regarding this process.

I have read the University of Pennsylvania Medical Center's Policy on Organizational Ethics as well as the statements above, and agree to comply with these policies as part of participation as a faculty or staff member of CEP.

Signature _____ Date _____

Print name _____

1-http://provost.upenn.edu/uploads/media_items/ii-e-10-conflict-of-interest-policy-for-faculty.original.pdf

2-<http://www.hr.upenn.edu/myhr/resources/policy/other/guidelines-for-extramural-activities-associations-and-interest-for-staff>