

ASEF-PSOM EXECUTIVE COUNCIL MEETING MINUTES

Virtual and In-person, May 1, 2023, 12:00-1:30 pm

“Fishbowl” Conference Room A, Jordan Medical Education Center

Present: Arberetta Bowles (OAA), Melpo Christofidou-Solomidou, Joel Greenberg, Paul Lanken, Marshall Meyer (PASEF), Ana Lia Obaid, Yvonne Paterson (v), Steven Sondheimer, Peter Wilding.

Paul Lanken called the meeting to order at 12:05 p.m.

The minutes from March were approved. The April minutes could not be opened by some Council members and are pending review and approval.

Committee updates:

- **Communication and Website:** Joel said that the website is now up online. The contents of the old and new website were combined, and the resulting new headings are now posted. Joel mentioned one persisting problem in that the heading/menu at the top of the page disappears as you scroll down to read the contents of each page. This situation was discussed and Arberetta suggested that a “return-to-top-type” arrow be added to the bottom of the window so that viewers could easily return to the menu. This suggestion was agreed upon. In addition, the pages that are deemed completed have been made public. More pages to follow.

Free discussion:

- There was a discussion on how extensive the archived information on past Council presidents and notable members needs to be. Ideas were exchanged but no final decision made.
- Yvonne made a recommendation to add Melpo as the new Council Secretary to replace the outgoing secretary, which was accepted by all members present. Melpo accepted and started working in her new role, to take today’s minutes.

PASEF Membership Committee: Regarding the New Hitchhikers Guide (HG) to Retirement, Melpo reported that the committee and ASEF members (Joan, Vicky) and Arberetta met with Janet and Martin of ASEF and presented the HG with the

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proposed amendments. The decision was made to allow a few weeks to review and meet to discuss further. The meeting was set for May 2, 2023.

Library Access Issue: Ana Lia had gathered information as to how retired faculty can gain access to the library and was informed that all they need is a current Penn ID.

Free discussion:

- Arberetta said that, for access to the library, Associated Faculty must meet the Rule of 75 and the separation reason in Workday must be “voluntary/retired”. If they don’t meet the Rule of 75 and wish to remain active, the department must put them forward for an active appointment, such as adjunct faculty.
- Peter suggested that perhaps the ASEF/PASEF presidents can escalate this to the University Faculty Senate. Arberetta responded that it was shared with Laura Perna, Provost’s Office and was told it needs to be managed systematically and there was no other solution in place at this time.
- Melpo said that the Hitchhikers Guide contained details relating to getting library access post-retirement for prospective retiring faculty members to include when discussing their retirement with their department chairperson.

Box files: These enable all the relevant documents to be accessed in one place. Paul mentioned that he had heard that some members had trouble accessing the files in the past. Arberetta clarified that they must have a Penn email address. Access does not work with a CHOP email address. Paul asked that any Council member who has difficulty accessing files in the Box contact him for trying to resolve the problem.

Upcoming Cultural Events:

- The West Philly Mural Trolley Tour is being scheduled. One 90-minute tour can take up to 15 people. Arberetta informed the group that the additional cost (in excess of \$25 per person, which would be paid by the individuals on the tour) to make this a trolley tour instead of a walking tour was approved for the ASEF budget to pay.
- May 10th is the Estate Planning presentation.
- May 18th will be the retiree reception (university-wide).

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PASEF Report:

- Marshal gave an update on the slides from the Nuts-and-Bolts presentation. The slides will be released as soon as all answers to the Q&A session are received and released along with the slide deck.
- Marshal informed that the Finkelstein lecture did not take place due to a miscommunication, but the lecturer was invited back and will give her lecture in the Bodek Lounge of the Law School on September 21, 2023.

New Business: New members and officers in the Council.

Free discussion:

- Yvonne mentioned approaching some committee members to see if they were interested in the role of President Elect for FY24 and beyond.
- Paul added that the Council would benefit from increased diversity and inclusion. Everyone agreed.

There was no other new business to discuss.

The meeting was adjourned at 1:10.

Respectively submitted,

Melpo Christofidou-Solomidou, Ph.D.
Secretary, ASEF Executive Council