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| Guidebook for EAPRS Direct Observation Tool |
|  |

*General Instructions*

Version 8.0

Developed by: Saelens, Frank, Auffrey, Whitaker, & Burdette

With funding from the Active Living Research Program of the Robert Wood Johnson Foundation



EAPRS Main Categories

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**EIGHTH REVISION**

**Environmental Assessment of Public Recreation Spaces (EAPRS)**

Direct Observation, Full Tool

Draft: **July 26, 2010**

**Does the park exist in the given location? Yes No**

No = there is not a park at the given location or anywhere in the near vicinity. Refer to Thomas Guide, online sites, and parks department to confirm.

EAPRS Park/playground ID number: \_\_\_\_\_\_\_\_\_\_

**Was the Park Ratable? Yes No**

Yes = The space could be accessed. Area could be used for active play.

No = The space was not accessible, i.e., fenced off, filled with overgrown vegetation, swamp, etc. Area not useable for active play or activity.

Park/playground name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Access to park/playground: Free Pay ($ \_\_\_\_\_\_\_\_\_) include parking fees

*Indicate fee for pool, skate park, etc. in ‘notes’ section.*

Miscellaneous Notes:

Observer Name/ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Observation Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Observation Start Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ am/pm

Observation End Time: \_\_\_\_\_\_\_\_\_\_\_\_\_ am/pm

Total Amount of Observation Time: \_\_\_\_\_\_\_\_\_\_\_ minutes

Current Weather Conditions (approximate temp; clear/cloudy):

|  |  |  |
| --- | --- | --- |
| **Aspect** | **Rating** | **Scaling** |
| How much has it rained in the last 3 days? | 1 2 3 | NOAL |

**A. Trails**

**1. Paved - existence and surface**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Paved trail presence | Yes No |  | Must be > 200 ft in length; **see guidebook for full definition. If no, skip to section A7** |  |
| 2. Material | Asphalt Concrete  Brick |  | Circle predominant material; base evaluation across length of all paved trails |  |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook; dealing with the surface of the trail; consider holes, cracks, etc. A trail where a person must be overly mindful of where they are walking would receive a “poor” rating. | A1.4-a,b,c |
| 4. Width | 1 2 3 |  | <2 ft (1 adult); 2-5 ft (2 adults; sidewalk width); >5 ft (>3 adults) |  |
| 5. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter, **not** mud, rocks, twigs, etc. | A1.6-a,b |
| 6. Flatness | 1 2 3  steep 🡪 flat | NATE | Completely flat=3, some incline/decline=2, significant incline/decline=1 | A1.7-a,b |
| 7. Continuity | Yes No | NATE | **More than 2 surface materials**, missing sections, or patched sections would receive a ‘no’ rating | A1.8 |
| 8. Clear from obstruction | 1 2 3 | NATE | Refer to guidebook; it is what happens on top of or above the surface (surface condition is rated above); do not consider small twigs, small rocks or small areas of mud. Is progress hindered? | A1.9-a,b |
| 9. Coverage/shade | 1 2 3 | PER | Refer to guidebook; consider the entire length of the trail, but not width | A1.10-a,b |
| 10. Dividing-line stripe | Yes No |  | Predominant presence constitutes a “yes” |  |

**A. Trails**

**2. Paved - Signage/information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Presence of signage | Yes No |  | **If no, skip to section A3** |  |
| 2. Visibility | 1 2 3 | NATE | Refer to guidebook; consider distance from trail and obstruction by trees and other things, must be able to completely see sign from trail and must be able to read from some point on trail | A2.2 |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook; consider legibility from trail; in the case of signs, graffiti is rated under condition (affects function of the sign). | A2.3-a,b |
| 4. Content – uses | Yes No |  | Labeled for biking, running, rollerblading, or other uses? |  |
| 5. Content – warnings | Yes No |  | Warnings of hazards (e.g. animals, dangerous conditions) |  |
| 6. Content – distances | Yes No |  | Total trail distances or distances to certain locations on the trail (not markers of distance as below) |  |
| 7. Content – trail name | Yes No |  | Any trail name present on sign? |  |
| 8. Colorful | Yes No |  | Vibrant; non-black and non-neutral colors; 2 or more colors |  |
| 9. Trail map | Yes No |  | Either permanent or transportable |  |
| 10. Distance markings | Yes No |  | On trail surface or on signs along trail (do not include initial sign that marks the beginning of the trail) |  |
| 11. Convergence | Yes No |  | Directional marking at trail convergence (where trails come together)? | A2.11 |

**A. Trails**

**3. Paved - Places to sit/rest**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Sit/rest places present | Yes No |  | Must be <25 feet from trail; **If no, skip to Section A4** |  |
| 2. Type | Benches  Tables  Other |  | Circle all that apply; if other, please specify  Include seat wall on the trail as ‘Other’ and count with Benches.  Do not include bleachers along the trail; these should be counted in section H.4. |  |
| 3. Seat material – benches or other | Wood; 0 1 2 3 4  Metal: 0 1 2 3 4  Plastic: 0 1 2 3 4  Concrete: 0 1 2 3 4 |  | For each type of bench, circle a number based on the following ranges: 0=0, 1=1, 2=(2-5), 3=(6-10), 4= (>10) |  |
| 4. Table top material – tables | Wood; 0 1 2 3 4  Metal: 0 1 2 3 4  Plastic: 0 1 2 3 4  Concrete: 0 1 2 3 4 |  | For each type of table, circle a number based on the following ranges: 0=0, 1=1, 2=(2-5), 3=(6-10), 4= (>10) |  |
| 5. Condition | 1 2 3 | PEX | Refer to guidebook; do not consider graffiti | A3.5-a,b |
| 6. Comfort | 1 2 3 | PEX | Must include ability to sit with back and head comfortably positioned | A3.6-a,b,c |
| 7. Landscaping | Yes No |  | Refer to guidebook | A3.7-a,b,c |
| 8. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider underneath tables and benches as well | A3.8-a,b |
| 9. Seat width | 1 2 3 |  | <1 feet, 1-2 feet, >2 feet |  |
| 10. Coverage/shade | 1 2 3 | PER | Refer to guidebook; % of places to sit/rest that are covered | A3.10-a,b; A3.6b |

**A. Trails**

**4. Paved - Access**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Access points | 1 2 3 4 5 |  | Refer to guidebook; circle a number based on the following ranges: 1=1,2= 2-4,3= 5-9, 4=10-20, 5= >20 |  |
| 2. Parking proximity | 1 2 3 4 5 | PROX | Refer to guidebook |  |
| 3. Entrance proximity | 1 2 3 4 5 | PROX | Refer to guidebook; consider entrances for both walkers and vehicles. Choose the entrance that is closest to a paved trail. |  |
| 4. Bollards/other barriers | Yes No |  | Refer to guidebook; anything to delimit an access point or exclude vehicles | A4.4 -a,b |
| 5. Steps | Yes No |  |  |  |
| 6. Paved path to trail | Yes No |  | Consider any paved area that leads to a trail; at least 1 indicates a “Yes” |  |

**A. Trails**

**5. Paved - Safety/comfort**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Openness/visibility | 1 2 3 | NATE | ◦ Must be able to easily be seen or see from most points along trail (not just at the entrance/exit); trail must have potential for person to reach an open area (area in which they could be visible to/by others) in a short amount of time and with a minimal amount of effort (e.g., don't have to climb a steep grade). This item is designed to capture a sense of the isolation one feels across the length of the trail.  ◦ 1 =If one has to consistently move through dense shrubbery/trees or other things that block the view in/out of trail or it takes long periods of time to be seen (e.g., only one entrance or exit to a heavily wooded trail).  ◦ 2 = If trail is partially obscured by sparse vegetation, but walker can move easily towards an open area.  ◦ 3 = Little or no vegetation or other barriers and walker does not have to move to be seen, or only has to move a short distance to be seen. | A5.1- a,b |
| 2. Playground presence | Yes No |  | Playground has to be <25 feet from nearest point on the trail (or <100 feet within sight of the trail) |  |
| 3. Open restrooms | Yes No  **if no skip next question** |  | Include portable bathroom structures (e.g. port-a-potties); must be functional and within sight of trail |  |
| 4. Restroom proximity | 1 2 3 4 5 | PROX | Restrooms must be easy to get to; consider shortest distance to trail regardless of trail length |  |
| 5. Operational drinking fountain | Yes No  **if no skip next question** |  | Needs to be <100 ft from trail by the walking route one could take from trail to drinking fountain (e.g., does not count if have to walk around fence), in sight of trail |  |
| 6. Drinking fountain proximity | 1 2 3 | PROX | Drinking fountain must be easy to get to; consider shortest distance to trail regardless of trail length |  |
| 7. Lighting | Yes No  **if no skip next question** |  | Presence of **any** artificial lights (or the potential of) that would allow for use at night |  |
| 8. Percent lit | 1 2 3 | PER | Consider full length of trail, but not width |  |
| 9. Working call boxes/phones | Yes No |  | <25 feet from trail; must be easy to get to |  |
| 10. Automotive crossing | Yes No |  |  |  |
| 11. All of trail separate from active areas | Yes No |  | ◦ Separated from athletic fields and other potentially intrusive areas; could include ample distance, or natural (e.g., shrubbery) or man-made (e.g., fence) barriers.  ◦ Person on trail should be in no danger of being harmed by objects from active area.  ◦ Play sets are not considered active areas for this potential intrusion onto trail |  |
| 12. Animal Waste Cleanup | Yes No |  | Boxes offering bags to clean up after pets (bags do not have to be present) |  |

**A. Trails**

**6. Paved - Other aspects**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. System/layout | Loop Linear |  | Circle all that apply; refer to guidebook |  |
| 2. Total trails length | Length \_\_\_\_\_\_\_\_ |  | Estimate to the nearest .5 mile, with .5 being minimum if present at all |  |
| 3. Loops | Number \_\_\_\_\_\_\_\_ |  | Answer only if loop trails present |  |
| 4. Linear trails | Number \_\_\_\_\_\_\_\_ |  | Answer only if linear trails present |  |
| 5. Bordering aesthetics | 1 2 3 | PEX | Applies to what can be seen visually from trail (the surrounding area), not what is on the trail. Consider cleanliness (e.g., trash), condition, and non-water special features (e.g., art); something pleasant and/or unique to look at. |  |
| 6. Water element present | Yes No  **if no skip next question** |  | Non-drinking water (e.g., lake) visible from the trail |  |
| 7. Water proximity | 1 2 3 4 5 | PROX | Standard proximity |  |
| 8. Trash cans | Yes No |  | Any <25 feet from trail |  |
| 9. Fitness stations | Yes No |  | Area that has been designated to facilitate physical activity; signage may be present recommending certain exercises and number of repetitions | A6.8; a,b |

**A. Trails**

**7. Unpaved - existence and surface**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Unpaved trail presence | Yes No |  | Must be > 200 ft in length; if trail has signage that clearly states that it is “closed” do not count: **if no, skip to section B** |  |
| 2. Material | Dirt/Sand Grass  Gravel  Mulch/wood chip |  | Circle predominant material; base evaluation across all length of unpaved trails |  |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook; dealing with surface of the trail; consider holes, etc.; consider ease of seeing and ability to follow trail | A7.4-a,b |
| 4. Width | 1 2 3 |  | <2 ft (1 adult); 2-5 ft (2 adults; sidewalk width); >5 ft (>3 adults) |  |
| 5. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter, but **not** mud, rocks, sticks, etc. | A7.6-a,b |
| 6. Flatness | 1 2 3  steep 🡪 flat | NATE | Completely flat=3, some incline/decline=2, significant incline/decline=1 |  |
| 7. Continuity | Yes No | NATE | ◦ **More than two** surface materials, missing sections, or patched sections would receive a ‘no’ rating  ◦ Mud does not make trail discontinuous. |  |
| 8. Clear from obstruction | 1 2 3 | NATE | ◦Refer to guidebook; it is what happens on top of or above the surface. Is progress hindered?  ◦ Do not consider small twigs, small rocks or small areas of mud. | A7.9; A7.6b |
| 9. Coverage/shade | 1 2 3 | PER | Consider the entire length of the trail, but not width |  |

**A. Trails**

**8. Unpaved - Signage/information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Presence of signage | Yes No |  | **If no, skip to section A9** |  |
| 2. Visibility | 1 2 3 | NATE | Refer to guidebook; consider distance from trail and obstruction by trees and other things, must be able to completely see sign from trail and must be able to read from some point on trail | A2.2 |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook; consider legibility from trail | A2.3-a,b |
| 4. Content – uses | Yes No |  | Labeled for biking, running, rollerblading or land designation (e.g., wetlands) |  |
| 5. Content – warnings | Yes No |  | Warnings of hazards (e.g., animals, dangerous conditions) |  |
| 6. Content – distances | Yes No |  | Total trail distances or distances to locations on the trail (not markers of distance as below) |  |
| 7. Content – trail name | Yes No |  |  |  |
| 8. Colorful | Yes No |  | Vibrant; non-black and non-neutral colors; two or more colors |  |
| 9. Trail map | Yes No |  | Either permanent or transportable |  |
| 10. Distance markings | Yes No |  | On signs along trail (do not include initial sign that marks the beginning of the trail) |  |
| 11. Convergence | Yes No |  | Directional marking at trail convergence (where trails come together) | A2.11 |

# A. Trails

**9. Unpaved - Places to sit/rest**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Sit/rest places present | Yes No |  | Must be <25 feet from trail; **If no, skip to Section A10** |  |
| 2. Type | Benches  Tables  Other | All apply | If other, please specify  Include seat wall on the trail as ‘Other’ and count with Benches.  Do not include bleachers along the trail; these should be counted in section H.4. |  |
| 3. Seat material – benches or other | Wood; 0 1 2 3 4  Metal: 0 1 2 3 4  Plastic: 0 1 2 3 4  Concrete: 0 1 2 3 4 |  | For each type of bench, circle a number based on the following ranges: 0=0, 1=1, 2=(2-5), 3=(6-10), 4= (>10) |  |
| 4. Table top material – tables | Wood; 0 1 2 3 4  Metal: 0 1 2 3 4  Plastic: 0 1 2 3 4  Concrete: 0 1 2 3 4 |  | For each type of table, circle a number based on the following ranges: 0=0, 1=1, 2=(2-5), 3=(6-10), 4= (>10) |  |
| 5. Condition | 1 2 3 | PEX | Refer to guidebook; do not consider graffiti | A3.5-a,b |
| 6. Comfort | 1 2 3 | PEX | Must include ability to sit with back and head comfortably positioned | A3.6-a,b,c |
| 7. Landscaping | Yes No |  | Refer to guidebook | A3.7-a,b |
| 8. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider underneath tables and benches as well | A3.8-a,b |
| 9. Seat width | 1 2 3 |  | <1 feet, 1-2 feet, >2 feet |  |
| 10. Coverage/shade | 1 2 3 | PER | Refer to guidebook; % of places to sit/rest that are covered | A3.10-a,b |

**A. Trails**

**10. Unpaved - Access**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Access points | 1 2 3 4 5 |  | Refer to guidebook; circle a number based on the following ranges: 1=1,2= 2-4,3= 5-9, 4=10-20, 5= >20 |  |
| 2. Parking proximity | 1 2 3 4 5 | PROX | Refer to guidebook |  |
| 3. Entrance proximity | 1 2 3 4 5 | PROX | Refer to guidebook; consider entrances for both walkers and vehicles. Choose whichever entrance is the closest to the unpaved trail |  |
| 4. Bollards/other barriers | Yes No |  | Refer to guidebook; anything to delimit an access point or exclude vehicles | A4.4-a,b |
| 5. Steps | Yes No |  | Wooden planks used to help navigate hills also count as steps for unpaved trails |  |
| 6. Paved path/trail to trail | Yes No |  | Consider any paved area that leads to a trail. |  |

**A. Trails**

**11. Unpaved - Safety/comfort**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Openness/visibility | 1 2 3 | NATE | ◦ Must be able to easily be seen or see from most points along trail (not just at the entrance/exit); trail must have potential for person to reach an open area (area in which they could be visible to/by others) in a short amount of time and with a minimal amount of effort (e.g., don't have to climb a steep grade).  ◦ This item is designed to capture a sense of the isolation one feels across the length of the trail.  ◦ 1= If one has to consistently move through dense shrubbery/trees or other things that block the view in/out of trail or it takes long periods of time to be seen (e.g., only one entrance or exit to a heavily wooded trail).  ◦ 2= If trail is partially obscured by sparse vegetation, but walker can move easily towards an open area.  ◦ 3= Little or no vegetation or other barriers and walker does not have to move to be seen, or only has to move a short distance to be seen=3. | A5.1- a,b |
| 2. Playground presence | Yes No |  | Playground has to be <25 feet from nearest point on the trail (or <100 feet within sight of the trail) |  |
| 3. Open restrooms | Yes No  **if no skip next question** |  | Include portable bathroom structures (e.g., port-a-potties); must be functional and within sight; must be open and accessible |  |
| 4. Restroom proximity | 1 2 3 4 5 | PROX | Restrooms must be easy to get to; consider shortest distance to trail regardless of trail length |  |
| 5. Operational drinking fountain | Yes No  **if no skip next question** |  | Needs to be <100 ft from trail and within sight; must be functioning |  |
| 6. Drinking fountain proximity | 1 2 3 4 5 | PROX | Drinking fountain must be easy to get to; consider shortest distance to trail regardless of trail length |  |
| 7. Lighting | Yes No  **if no skip next question** |  | Presence of any artificial lights (or the potential of) that would allow for use at night |  |
| 8. Percent lit | 1 2 3 | PER | Consider full length of trail, but not width |  |
| 9. Working call boxes/phones | Yes No |  | <25 feet from trail; must be easy to get to |  |
| 10. Automotive crossing | Yes No |  |  |  |
| 11. All of trail separate from active areas | Yes No |  | ◦ Separated from athletic fields and other potentially intrusive areas; could include ample distance, or natural (e.g., shrubbery) or man-made (e.g., fence) barriers.  ◦ Person on trail should be in no danger of being harmed by objects from active area.  ◦ Play sets are not considered active areas |  |
| 12. Animal Waste Cleanup | Yes No |  | Boxes offering bags to clean up after pets (bags do not have to be present) |  |

**A. Trails**

**12. Unpaved - Other aspects**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. System/layout | Loop Linear |  | Circle all that apply; refer to guidebook |  |
| 2. Total trails length | Length \_\_\_\_\_\_\_\_ |  | Estimate to the nearest .5 mile, with .5 being minimum if present at all |  |
| 3. Loops | Number \_\_\_\_\_\_\_\_ |  | Answer only if loop trails present |  |
| 4. Linear trails | Number \_\_\_\_\_\_\_\_ |  | Answer only if linear trails present |  |
| 5. Bordering aesthetics | 1 2 3 | PEX | Applies to what can be seen visually from trail (the surrounding area), not what is on the trail. Consider cleanliness (e.g., trash), condition, and non-water special features (e.g., art); something pleasant and/or unique to look at. |  |
| 6. Water element present | Yes No  **if no skip next question** |  | Non-drinking water (e.g., lake) visible from trail |  |
| 7. Water proximity | 1 2 3 4 5 | PROX | Standard proximity |  |
| 8. Trash cans | Yes No |  | Any <25 feet from trail |  |
| 9. Fitness stations | Yes No |  | Area that has been designated to facilitate physical activity; signage may be present recommending certain exercises and number of repetitions | A6.8- a,b |
| 10. Offshoots | 1 2 3  **if ‘1’ skip next question** |  | 1=0; 2 =1-5; 3 = >5. Offshoots decrease in width and are greater than 200 ft long. |  |
| 11. Offshoot visibility | 1 2 3 | NATE |  |  |

**B. Paths**

**1. Existence and surface**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Path presence | Yes No |  | Distinct and designated walking area/route with the primary function of linking elements within the park; may be paved or unpaved. Paths can lead to trails.  **If no, skip to section C** | B1.1 |
| 2. Paved | Yes No |  | Must be mostly (>50%) paved for “yes” |  |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook; consider condition of path surface, including holes, cracks, etc. | B1.4 |
| 4. Width | 1 2 3 |  | <2 ft (1 adult); 2-5 ft (2 adults; sidewalk width); >5 ft (>3 adults) |  |
| 5. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter, but not mud, rocks, twigs, etc. | A7.6a |
| 6. Flatness | 1 2 3  steep 🡪 flat | NATE | Completely flat=3, some incline/decline=2, significant incline/decline=1 | B1.1, B1.4 |
| 7. Continuity | Yes No |  | More than two surface materials, missing sections, or patched sections would receive a ‘no’ rating | A1.8 |
| 8. Clear from obstruction | 1 2 3 | NATE | Refer to guidebook; it is what happens on top of the surface; do not consider small twigs, small rocks or small areas of mud. Is progress hindered? | A1.9-a,b |
| 9. Coverage/shade | 1 2 3 | PER | Refer to guidebook; consider the entire length of the path, but not width | A1.10-a,b |

**B. Paths**

**2. Access**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Parking proximity | 1 2 3 4 5 | PROX | Refer to guidebook; use shortest distance |  |
| 2. Entrance proximity | 1 2 3 4 5 | PROX | Refer to guidebook; use shortest distance |  |
| 3. Seating proximity | 1 2 3 4 5 | PROX | Refer to guidebook; use shortest distance |  |
| 4. Bollards/other barriers | Yes No |  | Refer to guidebook; anything to delimit an access point or prevent vehicles from entering the path (including steps or elevation from the street); must be present on the path to rate as “yes” | A4.4-a,b |
| 5. Steps | Yes No |  |  |  |

**C. General areas**

**1. Open space**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Open space presence | Yes No |  | Refer to guidebook; if none present, go to section C2 | C1.1-a,b |
| 2. Number | 1 2 3 4 |  | Circle a number based on the following ranges: 1=1, 2=(2-5), 3=(6-10), 4= (>10) |  |
| 3. Average size | 1 2 3 | SIZE | 1: <50 ft X <50 ft; 2: 50-100 ft X 50-100 ft; 3: >100 ft X >100 ft |  |
| 4. Surface | Grass Dirt Other |  | Circle predominant material (circle only one response); base evaluation across all open spaces |  |
| 5. Shape | Square/Rectangular  Circle/oval Irregular | All apply |  |  |
| 6. Condition | 1 2 3 | PEX | ◦ Standard condition, plus consider ditches, holes, etc  ◦ Consider each open space individually and then average the ratings from each open space to come up with the average condition rating.  ◦ Consider:  - **condition of ground surface**; obstructions/leaves/rocks, continuity of surface, harness of surface  ◦ 1= Poor quality; uneven/treacherous ground surface, lots of spots where could twist ankles  ◦ 2= adequate quality; some imperfections in ground surface(e.g., few uneven aspects)  ◦ 3= excellent condition | C1.1-a,b & P2.3 for condition 2. |
| 7. Cleanliness | 1 2 3 | NATE | ◦ Refer to the guidebook for the general “cleanliness” definition.  ◦ Consider **man-made litter** - any debris or litter that is on the open space. | C1.1-a,b |
| 8. Flatness | 1 2 3  steep 🡪 flat | NATE | Completely flat=3, some incline/decline=2, significant incline/decline=1 |  |
| 9. Seating Availability | Yes No  **If no skip next question.** |  | ◦ Must be facing open space.  ◦ Seats do not have to be designated as seats for the open space, but individuals need to be able to watch others playing on the open space from those seats in order to be rated as present. | C1.1b |
| 10. Seating proximity | 1 2 3 4 5 | PROX | ◦ Determine which open space is nearest to the seating.  ◦ Estimate seating proximity from the open space that is the shortest distance away.  ◦ Estimate distance based on walking route people would use to get from open space to seating  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences or other high barrier |  |
| 11. Parking proximity | 1 2 3 4 5 | PROX | ◦ Determine which open space is nearest to a parking lot.  ◦ Estimate parking lot proximity from the open space that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from open space to parking  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 12. Roadway proximity | 1 2 3 4 5 | PROX | ◦ Determine which open space is nearest to the roadway.  ◦ Estimate roadway proximity from the open space that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 13. Perimeter | Yes No |  | ◦ Perimeter must be at least 1 foot tall (e.g., fence, bush).  ◦ Refer to the guidebook for the “perimeter” definition. |  |

**C. General areas**

**2. Meadows**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Meadow presence | Yes No |  | Refer to guidebook for definition. If none present, go to section C3 | C2.1 |
| 2. Average size | 1 2 3 |  | <25 X 25ft, 25-50 X 25-50ft, >50 X 50ft |  |
| 3. Any seating available? | Yes No  **If no skip next question.** |  | ◦<25 ft from meadow  ◦ must be able to see meadow from seating |  |
| 4. Seating proximity | 1 2 3 4 5 | PROX | ◦ Determine which meadow is nearest to the seating.  ◦ Estimate seating proximity from the meadow that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 5. Any adjacent water area? | Yes No |  | Adjacent water areas include both natural and man-made water features. |  |
| 6. Roadway proximity | 1 2 3 4 5 | PROX | ◦ Determine which meadow is nearest to the roadway.  ◦ Estimate roadway proximity from the meadow that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 7. Trail/path? | Yes No |  | Consider both trails that are immediately adjacent to or go through the meadow area. | C2.7 |
| 8. Any perimeter? | Yes No |  | ◦ Perimeter must be at least 1 foot tall (e.g., fence, bush).  ◦ Refer to the guidebook for the “perimeter” definition. |  |
| 9. Signage? | Yes No |  | Presence of any signage – for information, uses? | C2.1 |

**C General Areas**

**3. Wooded areas**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Wooded area presence | Yes No |  | Refer to guidebook. If none present, go to section D | C3.1 |
| 2. Total size | 1 2 3 |  | <25 X 25ft, 25-50 X 25-50ft, >50 X 50ft |  |
| 3. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter, not mud, rocks, twigs, etc. |  |
| 4. Any adjacent water area | Yes No  **If no skip next question.** |  | Adjacent water areas include both natural and man-made water features. | C3.1 |
| 5. Water area proximity | 1 2 3 4 5 | PROX | ◦ Determine which wooded area is nearest to the water area.  ◦ Estimate water area proximity from the wooded area that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 6. Trail/path presence | Yes No |  | Consider both trails that are adjacent to or go through the wooded area. |  |
| 7. Stones/rock formations | Yes No |  | ◦ Need to be large (at least human size) to be rated present  ◦ Only consider natural formations |  |
| 8. Tree variety | Yes No |  | Are there more than 2 types of trees? |  |
| 9. Lighting | Yes No |  | Presence of **any** artificial lights (or the potential of) that would allow for use at night |  |
| 10. Signage | Yes No |  | Presence of any signage – for information, uses? |  |
| 11. Wildflowers | Yes No |  | Presence of any wildflowers? |  |
| 12. Wildlife | Yes No |  | Presence of any easily visible wildlife - birds, butterflies, rabbits, squirrels? |  |

**D. Water areas**

**1. Existence and ponds/lakes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Water area presence | Yes No |  | If none present, go to section E |  |
| 2. Ponds/lakes presence | Yes No |  | If none present, go to section D2 | D1.2 |
| 3. Number | \_\_\_\_\_\_\_\_\_ |  |  |  |
| 4. Average size | 1 2 3 |  | <25 X 25ft, 25-50 X 25-50ft, >50 X 50ft |  |
| 5. Shape | Square Rectangular  Circle/oval Irregular | Circle all that apply |  |  |
| 6. Cleanliness | 1 2 3 | NATE | Refer to guidebook ; Consider man-made litter. | D1.2 |
| 7. Water quality | 1 2 3 | PEX | Consider algae, water weeds, clearness of water | D1.7-a,b |
| 8. Water movement | 1 2 3 | NATE |  | D1.2 |
| 9. Seating | Yes No |  | <25 ft from water and must have view of water | D1.2 |
| 10. Picnic area | Yes No |  | <25 ft from water |  |
| 11. Bordering aesthetics | 1 2 3 | PEX | Refer to guidebook: consider overall aesthetic of area surrounding the water |  |
| 12. Water accessibility | 1 2 3 | PEX | ◦ Refer to guidebook.  ◦ 3= can **easily** get to water and touch it at some point along water’s edge  ◦ 2= can get to the water and touch it but requires some balance or leaning  ◦ 1= essentially cannot touch water without risking danger or falling in. | D2.1 |
| 13. Trail/path/bridge | Yes No |  | Adjacent or over pond/lake; must be able to see water from trail/path/bridge | D1.12 |
| 14. Swimming allowed | Yes No |  |  | D1.2 |
| 15. Signage | Yes No |  | Danger, informational, use, and/or other signage | D1.2 |
| 16. Fishing allowed | Yes No |  |  |  |

**D. Water areas**

**2. Streams/creeks**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Creeks/streams presence | Yes No |  | If none present, go to section D3 | D2.1 |
| 2. Width | 1 2 3 |  | <2 feet, 2-8 feet, >8 feet |  |
| 3. Cleanliness | 1 2 3 | NATE | Refer to guidebook: include banks of stream/creek | D2.1 |
| 4. Water quality | 1 2 3 | PEX | Consider algae, water weeds, clearness of water | D2.1 & D1.7-a,b |
| 5. Water movement | 1 2 3 | NATE | Is the water moving/trickling down stream or standing stagnant? |  |
| 6. Seating | Yes No |  | <25 ft from stream/creek; must be able to see creek |  |
| 7. Picnic area | Yes No |  | <25 ft from stream/creek |  |
| 8. Water accessibility | 1 2 3 | PEX | ◦ Refer to guidebook.  ◦ 3= can **easily** get to water and touch it at some point along water’s edge  ◦ 2= can get to the water and touch it but requires some balance or leaning  ◦ 1= essentially cannot touch water without risking danger or falling in. | D2.1 |
| 9. Depth | 1 2 3 |  | <2 feet, 2-8 feet, >8 feet |  |
| 10. Rock hopping available | Yes No |  | Can you hop on rocks to get across stream/creek | D2.1 |
| 11. Lack of bad smell | Yes No |  |  |  |
| 12. Trails/path/bridges | Yes No |  | Adjacent or over pond/lake; must be able to see water from trail/path/bridge | D1.12 |
| 13. Fishing allowed | Yes No |  |  |  |
| 14. Signage | Yes No |  | Danger, informational, use, and/or other signage | D1.2 |

**D. Water areas**

**3. Swimming/wading pools**

**In this section only:** If pool area cannot be accessed because it is closed or admission is required, rate as many questions as accurately as possible based on viewing. For the items that cannot be assessed, use CBD (cannot be determined). Use this rating for this section **only** and only when necessary; no excessive use.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Pool presence | Yes No |  | **If no, skip to section D4** |  |
| 2. Swimming pools | Number \_\_\_\_\_\_\_\_ |  |  |  |
| 3. Wading only pools | Number \_\_\_\_\_\_\_\_ |  | <2 ft deep in all areas |  |
| 4. Operational | Yes No |  | **If no, do not rate cleanliness and condition, but rate remaining questions** |  |
| 5. Cleanliness | 1 2 3 | NATE | Refer to guidebook |  |
| 6. Condition | 1 2 3 | PEX | Refer to guidebook |  |
| 7. Average size | 1 2 3 |  | <25 X 25ft, 25-50 X 25-50ft, >50 X 50ft |  |
| 8. Depth variety | Yes No CBD |  |  | D3.8 |
| 9. Restrooms | Yes No CBD |  | Include portable bathroom structures (e.g., port-a-potties) | D3.9 |
| 10. Seating areas | Yes No CBD |  | Benches, picnic tables, patio chairs etc are provided. | D3.10 |
| 11. Shade/coverage | Yes No CBD |  | Coverage of **any** part of seating area | D3.10 |
| 12. Showers | Yes No CBD |  | Must be free to rate as “yes” |  |
| 13. Slides | Yes No CBD |  |  | D3.13 |
| 14. Water play features | Yes No CBD |  |  | D3.14 |
| 15. Lifeguard chair | Yes No CBD |  |  |  |
| 16. Phone | Yes No CBD |  |  | D3.16 |
| 17. Trash cans | Yes No CBD |  |  |  |
| 18. Drinking fountains | Yes No CBD |  |  | D3.16 |
| 19. Concessions/ vending | Yes No CBD |  | ◦ Must be close enough in proximity that individuals using the pools know the concession stand or vending machines exist.  ◦ Rate as present if building has concession window (does not have to be open), OR vending machines are on. |  |
| 20. Signage | Yes No CBD |  | Danger, emergency, use, and/or other signage | D3.20 |
| 21. Perimeter | Yes No CBD |  | Refer to guidebook |  |

**D. Water areas**

**4. Fountains**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1.. Fountain presence | Yes No |  | If none present, go to section D5 | D1.2 |
| 2. Fountains | Number \_\_\_\_\_\_\_ |  |  |  |
| 3. Operational | Yes No |  | If none operation, go to section D5 |  |
| 4. Location | In pond On  own | All apply | **If all in pond, go to section D5** | D1.2, D4.1 |
| 5. Size (diameter) | 1 2 3 |  | <2 feet, 2-8 feet, >8 feet |  |
| 6. Condition | 1 2 3 | PEX | Refer to guidebook |  |
| 7. Water height | 1 2 3 |  | <2 feet >2-8 feet, >8feet; include structure in height estimate |  |
| 8. Water quality | 1 2 3 | PEX | ◦ Refer to guidebook.  ◦ Consider algae, water weeds, cleanliness & color of water  ◦ Also consider man-made litter either within the fountain or outside the structure |  |
| 9. Sculpture/statue | Yes No |  |  | D4.1 |
| 10. Seating | Yes No |  | Must be able to view fountain |  |
| 11. Lighting | Yes No |  | ◦ Refer to guidebook  ◦ Presence of **any** artificial lights (or the potential of) that would allow for use at night |  |
| 12. Signage | Yes No |  | Use, wading, danger, informational, and/or other signage |  |
| 13. Containment | Yes No |  | Does water stay all or mostly contained in fountain? | D4.1 |

**D. Water areas**

**5. Beach areas**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Beach presence | Yes No |  | If none present, go to section E1 |  |
| 2. Cleanliness | 1 2 3 | NATE | Refer to guidebook; focus on man-made litter. |  |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook; standard condition plus softness of sand and/or presence of man-made litter and sharp objects such as seashells or sharp rocks. If surface is rocky, consider how dangerous it would be for a child to walk on. |  |
| 4. Accessibility | 1 2 3 |  | 1: Not readily accessible or somewhat dangerous to access for a child. If man-made infrastructure to access beach exists, it is not functionally sound or dangerous for a child to use.  2: Requires stairs, crosswalks, or some other man-made infrastructure to access. Structure is functionally sound and easily used.  3: Easily accessed from parking/park entrance | 5.3a |
| 5. Total size | 1 2 3 | SIZE | Consider size of beach, not water; 1=<50 ft X <50 ft; 2 = 50-100 ft X 50-100 ft; 3 = >100 ft X >100 ft (if size does not correspond, calculate total sq. footage) |  |
| 6. Presence of sand area | Yes No |  |  |  |
| 7. Presence of tide pools | Yes No |  | Rock formations that allow tide pools – do not have to be full of water at the time of rating. |  |
| 8. Parking Proximity | 1 2 3 4 5 | PROX | Consider from nearest part of beach |  |
| 9. Open restrooms | Yes No  **if no skip next question** |  |  |  |
| 10. Restroom proximity | 1 2 3 4 5 | PROX | Consider from nearest part of beach |  |
| 11. Umbrellas, etc. | Yes No |  | This includes umbrellas, chairs, surfboards, etc. available through the park (even with a cost).  This does not include equipment available through a private store. |  |
| 12. Picnic area | Yes No |  |  |  |
| 13. Showers | Yes No |  | Include both individual stall showers and public rinse off shower areas. May be full-size or half-size (foot wash). |  |
| 14. Swimming area | Yes No |  | Specifically designated area to swim in (e.g., roped off); simple no wake buoys do not constitute a swimming area; flags or signs for swimming do count | D5.13 |
| 15. Lifeguard stands | Yes No |  | Smaller, open, less-permanent platform or chair for a single lifeguard. | D5.14 |
| 16. Lifeguard present or lifeguard hours posted | Yes No |  | This is rated as ‘Yes’ if evaluation is during the off-season, but sign indicates there will be a lifeguard at some time. | D5.14, D5.16 |
| 17. Lifeguard tower | Yes No |  | Permanent or semi-permanent structure for 1 or more lifeguard. Usually can be closed, and has indoor space for equipment. Lifeguard headquarters buildings do count. | D5.16 |
| 18. Working call boxes/phones | Yes No |  | <25 feet from beach; must be easy to get to |  |
| 19. Trash cans | Yes No |  | Any <25 feet from beach. |  |
| 20. Operational drinking fountain | Yes No |  | Within sight; must be functioning |  |
| 21. Concessions/vending | Yes No |  | ◦ Must be close enough in proximity that individuals using the beach know the concession stand or vending machines exist.  ◦ Rate as present if a building has concession window (does not have to be open), OR vending machines are on. |  |
| 22. Signage - danger | Yes No |  | e.g., rip currents, contaminants, “no lifeguard present” |  |
| 23. Signage – use | Yes No |  | e.g., smoking, glass, alcohol, pet restrictions; other prohibitions |  |
| 24. Fire pits | Yes No |  |  |  |
| 25. Alcohol Prohibited? | Yes No |  | Must be explicitly prohibited on signage somewhere in the park. |  |

**E. Eating/drinking features**

**1. Drinking water fountains**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Drinking fountains presence | Yes No |  | If none present, go to section E2 | E1.1; E1.4-a,b |
| 2. Operational | Yes No |  |  |  |
| 3. Drinking fountains | Number\_\_\_\_\_\_\_\_ |  |  |  |
| 4. Condition | 1 2 3 | PEX | ◦ Refer to guidebook  ◦ Consider consistency and height of water flow, if water is contained within the fountain & if leftover water drains or pools in water fountain after use.  ◦ 3= completely functional; water flows consistently and at proper drinking height (not too high, not too low), water flow contained within the fountain & leftover water drains away  ◦ 2= functional but may have some flaws (i.e, not flow consistently, water height being too low or too high, water flows outside of fountain, leftover water pools in fountain instead of draining away  ◦ 1=not functional or has an extreme flaw that makes the water fountain difficult to function properly and thus use (i.e., water flow so low that it is not possible to use). | E1.4 –a,b,c |
| 5. Water taste/cleanliness | 1 2 3 | PEX | Discolored?; consider coldness as well |  |
| 6. Child height or Handicap accessible | Yes No |  | Any fountains at a young child’s height or handicap accessible? | E1.1 |
| 7. Faucet/hose hook-up | Yes No |  |  |  |
| 8. Surround landscaping | Yes No |  | Anything aesthetically pleasing around fountain (e.g., flowers, bushes)? |  |
| 9. Paved surfacing | Yes No |  | Is there a paved surface around the fountain that one can stand on to drink? |  |

**E. Eating/drinking features**

**2. Grills/fire pits**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Grills/fire pits presence | Yes No |  | If none present, go to section E3 | E2.1 |
| 2. Grills/fire pits | 1 2 3 4 |  | Circle a number based on the following ranges: 1=1, 2=(2-5), 3=(6-10), 4= (>10) |  |
| 3. Cleanliness | 1 2 3 | NATE | ◦ Refer to guidebook; does not have to be and will not be sparkling clean.  ◦ 3= Can use grill immediately; does not have to be cleaned before use.  ◦ 2= Have to clean before using.  ◦ 1= Unable to clean; individuals would not be comfortable using the grill. | E2.3; E2.1 |
| 4. Condition | 1 2 3 | PEX | ◦ Refer to guidebook; expect a certain amount of wear.  ◦ Consider if the grill is broken, rusted & if it has necessary components (i.e., the grill surface itself). | E2.1 & E2.3 |
| 5. Surface type underneath | Dirt  Grass  Paved  Sand |  | Circle predominant material (circle only one response) |  |
| 6. Trash cans | Yes No |  | Any <25 feet from grill. |  |
| 7. Adjustable levels | Yes No |  |  | E2.1 |
| 8. Can be rotated | Yes No |  |  |  |

**E. Eating/drinking features**

**3. Picnic area**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Picnic area presence | Yes No |  | ◦ **Must have** 2 or more adjacent picnic tables and a trash can;  ◦ If none present, go to section E4 | E3.1 |
| 2. Picnic areas | Number \_\_\_\_\_\_\_ |  |  |  |
| 3. Ground surface | Grass  Dirt  Paved  Wood |  | Predominant surface (circle only one response) |  |
| 4. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter. |  |
| 5. Ground flatness | 1 2 3 | NATE | Completely flat=3, some incline/decline=2, significant incline/decline=1 | E3.1 |
| 6. Parking proximity | 1 2 3 4 5 | PROX |  |  |
| 7. Open Restrooms | Yes No |  | < 25 ft from area |  |
| 8. Grills/fire pits | Yes No |  | < 25 ft from area |  |
| 9. Playground | Yes No |  | Playground has to be <25 feet from nearest picnic area (or <100 feet within sight of the picnic area) |  |
| 10. Athletic fields | Yes No |  | < 25 ft from area |  |
| 12. Operational drinking fountain | Yes No |  | < 25 ft from area |  |
| 13. Signage | Yes No |  | Use, warnings, name |  |
| 14. Coverage/shade | Yes No |  | Any of the eating areas covered? | E3.1 |
| 15. Lighting | Yes No |  | Presence of any artificial lights (or the potential of) that would allow for use at night |  |
| 16. Path linkage | Yes No N/A |  | Path leading to or near the area? |  |
| 17. Can be reserved | Yes No |  |  |  |

**E. Eating/drinking features**

**4. Vending**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Vending presence | Yes No |  | If none present, go to section F |  |
| 2. Vending machines | Number \_\_\_\_\_\_\_\_\_\_ |  |  |  |
| 3. Operational | Yes No |  |  |  |
| 4. Food/drink selection variety | Yes No |  | ◦ Consider across all vending in park  ◦ “No” = only food or only drinks available in the entire park. |  |
| 5. Affordability | 1 2 3 | PEX | ◦ Cost consistent with local convenience store costs  ◦ Any items < $1.00? |  |
| 6. Openness/visibility | 1 2 3 | NATE | ◦ Must be able to easily be seen or see from vending machine(s). |  |
| 7. Open restrooms | Yes No  **if no skip next question** |  |  |  |
| 8. Restroom proximity | 1 2 3 4 5 | PROX | ◦ Determine which vending machine is closest to the restroom.  ◦ Estimate restroom proximity from the vending machine that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 9. Healthful choices available | Yes No |  | ◦ Any fruit, fruit roll-up, or non-chocolate granola bars available?  ◦ Any baked snack products (chips) or pretzels available? |  |
| 10. Secured | Yes No |  | Fenced in or chained to wall? |  |
| 11. Signage | Yes No |  | For example, money return policy and contact numbers |  |
| 12. Trash cans | Yes No |  | < 25 ft from machine |  |
| 13. Lighting | Yes No |  | Presence of any artificial lights (or the potential of) that would allow for use at night |  |
| 14. Paper to coin conversion | Yes No |  | Either in machine or separate change machine |  |

**F. Facilities**

**1. Restrooms**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Restroom presence | Yes No |  | ◦Must be publicly accessible (e.g., can be in municipal buildings), but not part of a commercial establishment;  ◦If none present, go to section F2 |  |
| 2. Type - number | Fixed Portable  \_\_\_\_\_\_ \_\_\_\_\_\_ |  |  |  |
| 3. Any open | Yes No |  | If no, go to section F2 |  |
| 4. Cleanliness | 1 2 3 | NATE | ◦Refer to guidebook.  ◦ Is it sanitary? Consider man-made litter, water etc on the floor, sink, and toilets. | F1.4-a,b |
| 5. Condition | 1 2 3 | PEX | ◦Refer to guidebook.  ◦Consider whether sinks and toilets are all operational; if sinks & toilet seats are damaged etc. | F1.4-a,b |
| 6. Supplied | 1 2 3 | PEX | Consider toilet paper, soap and towels and/or hand dryer or hand sanitizer | F1.4-a,b |
| 7. Ventilation/lack of bad smell | Yes No |  |  |  |
| 8. Any separate for women and men | Yes No |  |  |  |
| 9. Handicap accessible | Yes No |  |  |  |
| 10. Running water | Yes No |  |  |  |
| 11. Diaper changing area | Yes No |  |  |  |

**F. Facilities**

**2. Shelters/pavilions/gazebos**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Shelter/pavilion/  gazebo presence | Yes No |  | If none present, go to section F3  Do not double-count covered picnic areas. | F2.1; a,c |
| 2. Number | \_\_\_\_\_\_\_\_ |  |  |  |
| 3. Size | 1 2 3 |  | <25 X 25ft, 25-50 X 25-50ft, >50 X 50ft |  |
| 4. Cleanliness | 1 2 3 | NATE | ◦ Refer to guidebook.  ◦ Consider man-made litter, deal breakers, excessive spider webs, leaves or other natural debris. | F2.1c |
| 5. Condition | 1 2 3 | PEX | ◦ Refer to guidebook; consider structural condition (i.e., damaged roof, support beams) | F2.1c |
| 6. Parking proximity | 1 2 3 4 5 | PROX | ◦ Determine which shelter/pavilion/gazebo is closest to the parking.  ◦ Estimate parking proximity from the shelter/pavilion/gazebo that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 7. Grills/fire pit | Yes No |  | <25 ft from shelter/pavilion/gazebo |  |
| 8. Open restrooms | Yes No |  | <25 ft from shelter/pavilion/gazebo |  |
| 9. Seating availability | Yes No |  | Underneath the shelter/pavilion/gazebo |  |
| 10. Playground | Yes No |  | Playground has to be <25 feet from nearest shelter/pavilion/gazebo (or <100 feet within sight of the shelter/pavilion/gazebo) |  |
| 11. Playground proximity | 1 2 3 | PROX | ◦ Determine which shelter/pavilion/gazebo is closest to the playground.  ◦ Estimate playground proximity from the shelter/pavilion/gazebo that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 12. Lighting | Yes No |  | Presence of any artificial lights (or the potential of) that would allow for use at night |  |
| 13. Signage | Yes No |  | directional, use |  |
| 14. Plug-in for electric | Yes No |  |  |  |
| 15. Fireplace | Yes No |  |  |  |
| 16. Operational water fountain | Yes No |  | <25 ft from shelter/pavilion/gazebo |  |
| 17. Reservability | Yes No |  |  |  |
| 18. Trash cans | Yes No |  | <25 ft from shelter/pavilion/gazebo |  |
| 19. Path linkage | Yes No N/A |  | Path or trail leading to or near the area? |  |

**F. Facilities**

**3. Entertainment venues/stages**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Entertainment venues/ stages present | Yes No |  | If none present, go to section G1 |  |
| 2. Stages | Number \_\_\_\_\_\_\_ |  |  |  |
| 3. Average size | 1 2 3 |  | <25 X 25ft, 25-50 X 25-50ft, >50 X 50ft |  |
| 4. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter on stage and within seating area |  |
| 5. Condition | 1 2 3 | PEX | Refer to guidebook; consider stage and seating area |  |
| 6. Fixed seating | Yes No |  |  |  |
| 7. Sound system | Yes No |  |  |  |

**G. Educational/historical features**

**1. Historical markers or monuments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Historical markers or monuments presence | Yes No |  | If none present, go to section H1 | G1.1 – a,b,c,d, |
| 2. Number | 1 2 3 4 |  | Circle a number based on the following ranges: 1=1, 2=(2-5), 3=(6-10), 4= (>10)  Refers to the number of individual markers that tell about one person, one event, or one place |  |
| 3. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter, graffiti | G1.1-c,d |
| 4. Condition | 1 2 3 | PEX | Refer to guidebook: consider defacement, legibility (consider graffiti here if it affects an individual’s ability to read information on marker/monument). | G1.1-c,d |
| 5. Landscaping | 1 2 3 | NOAL | Refer to guidebook: area surrounding marker or monument | G1.1-a,b |
| 6. Path linkage | Yes No N/A |  |  | G1.1b |
| 7. Description provided | Yes No  **if no skip next question** |  |  | G1.1- a,d |
| 8. Significance noted | Yes No |  | If description, does it include information about the significance of the person, place, event? |  |
| 9. Safety | Yes No |  | Consider safety of the monument or marker – barriers around it? |  |
| 10. Lighting | Yes No |  | Presence of any artificial lights (or the potential of) that would allow for use at night |  |

**I. Landscaping**

**1. Flowers**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Flowers present | Yes No |  | Rate only landscaped flowers (not meadows or wooded areas); if none present, skip to Section I2 | I1.1-a,b |
| 2. Flower variety | 1 2 3 | NATE | 3 or more different flower types? | I1.1b |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook: alive; weeded? | I1.1-a,b |
| 4. Marker | Yes No |  | Names of flowers provided; flowers described? |  |

**2. Shrubs/bushes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Shrubs/bushes present | Yes No |  | Rate only landscaped shrubs/bushes (not wooded areas); if none present, skip to Section I3 | I2.1 |
| 2. Condition | 1 2 3 | PEX | Refer to guidebook; Alive? Consider whether appear pruned. | I2.1 |
| 3. Colorful | Yes No |  | 2 or more colors in addition to green? | I2.3; I2.1 |
| 4. Prickly texture | Yes No |  | Any that would be uncomfortable to walk through? |  |

**3. Landscaping beds**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Picture** |
| 1. Landscaping beds present | Yes No |  | If none present, skip to Section J | I3.1-a, b; I1.1, I2.1 |
| 2. Cleanliness | 1 2 3 | NATE | Refer to guidebook; consider man-made litter. | I3.1-a,b |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook: mulched? weeded? | I3.1-a,b |
| 4. Average size (diameter) | 1 2 3 |  | <5 feet, >5-11 feet, >11 feet |  |

**J. General aesthetics**

**1. Views of outside park**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Views outside park present | Yes No |  | **◦** If none present, skip to section J.2  **◦** Refer to guidebook.  **◦** Rate only if there is elevation in the park relative to visible areas outside of park.  **◦** Rate only if the "view" is outside the park boundaries.  **◦** A "view" exhibits an appealing subject/location. For example, it would NOT be considered a "view" to be able to look at a water treatment plant. | J1.1 |
| 2. View content – water areas | Yes No |  | **◦** Refer to guidebook.  **◦** Includes lakes, rivers, streams, ocean waters, and other aesthetically pleasing water areas. | J1.1 |
| 3. View content - cityscape | Yes No |  | **◦** Refer to guidebook.  **◦** Includes appealing views of skyscrapers, buildings etc. |  |
| 4. View content – natural | Yes No |  | **◦** Refer to guidebook.  **◦** Examples include wooded areas, mountains |  |
| 5. View content - other | Yes No |  | **◦** Refer to guidebook.  **◦** To be rated "yes," the view must be of something appealing (e.g., airplane landing strips, bridges) BUT does not fall into the other categories. | J1.1 |
| 6. Structure material | Metal Wood  Grass/natural | All that apply | Structure used to stand on to observe "the view." |  |
| 7. Cleanliness of viewing area | 1 2 3 | NATE | ◦ Refer to the guidebook for the general “cleanliness” definition.  ◦ 1= Deal breakers, poorly maintained (e.g., large piles of decomposing leaves), large amount of debris/litter left behind or very unclean  ◦ 2= less severe transgressions, lack of maintenance, moderate amount of litter/debris, and innocent graffiti  ◦ 3= mostly or the entire ground surface is free of litter/debris and in good aesthetic condition. | A1.6-a,b |
| 8. Visibility to farthest point | 1 2 3 |  | ◦ 1 = < 1,000 feet (1,000 ft = 333 yards = approx. 3 football fields)  ◦ 2 = > 1,000 - < 5,000 feet (5,000 ft = .95 mile = approx. ONE mile)  ◦ 3 = > 5,000 ft |  |
| 9. Path linkage to viewing area | Yes No N/A |  |  |  |
| 10. Seating availability | Yes No |  |  |  |
| 11. Signage | Yes No |  | ◦ Rate "yes" as long as there is a description of a view that is outside of the park boundary.  ◦ As long as individual criteria is met, the same sign may qualify for both describing "content of view" and as signage for a historical marker. | G1.1c |

**J. General aesthetics**

**2. Sculpture or other art**

|  |  |  |  |
| --- | --- | --- | --- |
| Aspect | **Rating** | **Considerations** | **Pictures** |
| 1. Sculpture/art present | Yes No | If none present, skip to Section J3 | J2.1 |
| 2. Sculptures/ art pieces | Number \_\_\_\_\_\_ | Enter total number. |  |
| 3. Sculpture / art material | Metal Wood Stone  Paint or other  visual medium | ◦ Circle one predominant material  ◦ Consider the total number of sculptures (not considering their individual size) and choose the predominant material of all sculptures in the park. | J2.1 |
| 4. Functional | Yes No | e.g., part of a fountain, can be played on, used as seating | J2.1 |
| 5. Garden setting location | Yes No | Rate “yes” if sculpture is placed near or within a landscaped area. |  |
| 6. Seating availability | Yes No | Rate "yes" if there is seating available facing the sculpture/art OR if there is seating attached to the sculpture facing out towards the rest of the park. |  |
| 7. Signage | Yes No | Describing art; identifying artist | J2.1 |
| 8. Content – nature | Yes No | ◦ Refer to guidebook; can indicate as much specific "content" there is by indicating "yes" to different categories of content  ◦ Includes flora, animals, or part thereof |  |
| 9. Content – human | Yes No | Refer to guidebook; includes a person or part thereof | J2.1 |
| 10. Content – abstract | Yes No | ◦ Refer to guidebook  ◦ Does not meet criteria for other categories; undefined topic |  |

**J. General aesthetics**

**3. Area/neighborhood immediately surrounding park**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Character | Residential  Non-residential |  | Circle predominant character of surrounding area (one response only), with particular attention to areas around park entrances; trying to evaluate eyes on the park. If 50%/50% (i.e., 2 bordering streets are residential, other 2 are non-residential) rate as “residential”. |  |
| 2. Cleanliness | 1 2 3 | NATE | ◦ Refer to the guidebook for the general “cleanliness” definition.  ◦ 1= Deal breakers, poorly maintained, large amount of debris/litter or very unclean  ◦ 2= less severe transgressions, lack of maintenance, moderate amount of litter/debris, and innocent graffiti  ◦ 3= mostly or the entire area is free of litter/debris and in good aesthetic condition. |  |
| 3. Condition | 1 2 3 | PEX | Consider quality of buildings and maintenance of natural areas |  |
| 4. Adjacent road frontage of park | 1 2 3 | PER | ◦ What percentage of the park's perimeter is adjacent to roads?  ◦ Do not include situations in which highways can be seen from the park but cannot be accessed directly. You must be able to get from that road to the park for it be considered "frontage."  ◦ Road frontage does **NOT** include parking lots. |  |
| 5. Perceived safety from crime in neighborhood surrounding park (not safety within the park) | 1 2 3 | PEX | ◦ 3=a neighborhood in which you perceive it to be safe enough for a 12-year-old boy to walk around the block alone in the daytime  ◦ 2= a neighborhood that an adult would feel safe in during the daytime but would question having a child unsupervised in the neighborhood  ◦ 1= adults would question their own safety  Things that denote lack of safety include secluded places, homeless people, etc. |  |
| 6. Perceived safety within the park | 1 2 3 | PEX | ◦ 3= you perceive it to be safe enough in the park for a 12-year-old boy to walk around the park alone in the daytime  ◦ 2= an adult would feel safe in during the daytime but would question having a child unsupervised in the park  ◦ 1= adults would question their own safety in the park  Things that denote lack of safety include secluded places, homeless people, etc. |  |
| 7. High traffic area | Yes No |  | Rate "yes" if there is a constant flow of traffic versus only an occasional car coming down the street with at least 25% of the park open to the roadway. |  |
| 8. Visibility from park into surrounding area/ neighborhood | Yes No |  | Is it possible to see the surrounding neighborhood from the park? Can you see them? |  |
| 9. Visibility from surrounding neighborhood into park | Yes No |  | ◦ Your perception of how visible the park is from residences in the neighborhood surrounding the park.  ◦ Could people see/watch/check on you if you were in the park? |  |

**J. General aesthetics**

**4. Trash cans**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Trash cans present | Yes No |  | If none present, skip to Section J5 | J4.1; b,c |
| 2. Number | 1 2 3 4 |  | Circle a number based on the following ranges: 1=1, 2=(2-5), 3=(6-10), 4= (>10)  Include trash cans found along trails. |  |
| 3. Cleanliness | 1 2 3 | NATE | ◦ Refer to guidebook  ◦ Consider the type of debris/litter that is left behind in the area immediately around the trash can. Is the trash can over-flowing?  ◦ 1= Deal breakers on ground surrounding trash cans, poorly maintained or very unclean; trash over-flowing and unable to properly dispose of trash; residue left behind on the lid of the trash can that makes it difficult to dispose of trash without becoming dirty yourself  ◦ 2 = not severe transgressions; a lack of maintenance, moderate amount of litter/debris, and innocent graffiti  ◦ 3= mostly or all of the ground surface is free of litter/debris & in good aesthetic condition; able to dispose of litter without getting leftover residue on your hands & trash pick-up is well-maintained | J4.1; b,c; J4.6 |
| 4. Path proximity | 1 2 3 4 5 | PROX | Take closest distance from path to a trash can |  |
| 5. Condition | 1 2 3 | PEX | ◦ Focus on the functionality of the trash can.  ◦ Consider if the trash can is standing up, how hard/easy it is to dispose of trash (not due to the amount of trash already in the can - consider this in "cleanliness") but due the can structure.  ◦ 1 = if there is no possible way the can would hold and retain the trash or if it is extremely difficult to dispose of trash. | J4.1-b,c; J4.6 |
| 6. Secured to ground | Yes No |  | ◦ Are **more than half** of the trash cans secured to ground?  ◦ Indicates that it is difficult to knock over. Examples: chained to a pole, bleachers or post or in a secure container (e.g., made out of cement). | J4.6 |
| 7. Covered | Yes No |  | ◦ Do **more than half** of the trash cans have a cover?  Covers include any top, lid, or individually covered containers that house trash cans.  ◦ **Do not** rate as "yes" if the can is only "covered" by its placement underneath a pavilion or other physical structure that provides coverage for humans. | J4.1-b & J4.6 |
| 8. Agency marked | Yes No |  | Do more than half of the trash cans have the agency marked? |  |
| 9. Separate recycling | Yes No |  | Are there any containers marked for recycling? | J4.9 |

J. General aesthetics

**5. Wildlife areas/structures**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Wildlife areas present | Yes No |  | ◦ Consider only if it is a specific, designated areas for wildlife; if none present, skip to Section K  ◦ One requirement - if noted as a "wildlife area" must be actually be able to see the respective animal - take season into consideration.  ◦ Do not rate bird feeders as "yes." To rate "yes" animals will be put there by park personnel versus being there on their own volition. |  |
| 2. Type | Petting zoo  Butterfly area  Aquarium  Other \_\_\_\_\_\_\_\_\_ |  | Circle all that apply. |  |
| 3. Binoculars (permanent) | Yes No |  |  |  |
| 4. Seating availability | Yes No |  |  |  |
| 5. Brochures | Yes No |  |  |  |
| 6. Signage | Yes No |  |  |  |

**K. Access-related features**

**1. Entrances**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Number | 1 2 3 4 |  | Circle a number based on the following ranges: 1=1, 2=(2-5), 3=(6-10), 4= (>10)  ◦ Refer to the guidebook for further description.  **◦ Distinct point or area of entry to a park.**  ◦ Entryways are often denoted by roadways (for larger parks), gates, or the beginning of pathways  **◦ Entrances should be at least 100 ft apart from each other.** | K1.1-a,b,c |
| 2. Cleanliness | 1 2 3 | NATE | ◦ Refer to the guidebook for the general “cleanliness” definition.  ◦ 1= Deal breakers, broken glass, poorly maintained (e.g., large piles of decomposing leaves), or very unclean  ◦ 2= less severe transgressions, lack of maintenance, moderate amount of litter/debris, and innocent graffiti  ◦ 3= mostly or the entire entrance is free of litter/debris and in good aesthetic condition. | K1.1-a,b,c |
| 3. Parking proximity | 1 2 3 4 5 | PROX | ◦ Determine which entrance is closest to the parking lot.  ◦ Estimate parking lot proximity from the entrance that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences.  ◦ Make sure you are estimating to the actual area individuals can park (e.g., if the only parking is along the road, make sure parking is permitted there). |  |
| 4. Signage | Yes No |  | Leading to entrances; park name; rules; park hours; warnings; uses | K1.4; K1.1-a,b |
| 5. Lighting | Yes No |  | ◦ Any artificial lighting specific for the entrance.  ◦ Do not rate as “yes” if there are lights for the baseball field that would also provide light for the entrance if the baseball field lights were in use. |  |
| 6. Information/maps | Yes No |  |  | K1.6 |
| 7. Landscaping | 1 2 3 | NOAL | Only rate the landscaping that exist outside of wooded or meadow areas. | I1.1, I2.1, I3.1 |
| 8. Staffed | Yes No |  |  |  |
| 9. Functional phone | Yes No |  | Any working phones within 25 ft of any park entrance |  |

**K. Access-related features**

**2. Bike racks**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Bike racks present | Yes No |  | If none present, skip to Section K3 | K2.1 |
| 2. Material | Metal Wood  Plastic |  | Circle predominant material type | K2.1 |
| 3. Number of bike racks | Number \_\_\_\_\_\_\_\_ |  | Individual racks or a cluster of racks is counted as 1. A rack or cluster must be at least 25 feet apart to count as separate. |  |
| 4. Total number of stalls | 1 2 3 4 5 |  | Circle a number based on the following ranges: 1=1, 2=(2-5), 3=(6-10), 4=(11-25), 5=(>25)  Count total number of stalls across the whole park; consider how many bikes could be stored |  |
| 5. Secured to ground | Yes No |  |  | K2.1 |
| 6. Open restrooms | Yes No  **If no, skip next question.** |  | Restrooms <100 feet of bike racks? |  |
| 7. Restroom proximity | 1 2 3 4 5 | PROX | ◦ Determine which bike rack is closest to the restroom.  ◦ Estimate restroom proximity from the bike rake that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences. |  |
| 8. Trash cans | Yes No |  | Any trash cans <25 feet from a bike rack? |  |
| 9. Locks available | Yes No |  |  | K2.1 |
| 10. Covered | Yes No |  | Consider both coverage provided by trees or man-made shelter. | K2.1 |

**K. Access-related features**

**3. Parking lots**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Parking lots present | Yes No |  | Need to be part of or owned by park; if none present, skip to Section K4; street parking does not count |  |
| 2. Parking lots | Number \_\_\_\_\_\_\_ |  | Must be more than 100 feet apart to count as separate. |  |
| 3. Surface type | Paved Gravel  Dirt Grass |  | Circle predominant surface type | K3.3 |
| 4. Cleanliness | 1 2 3 | NATE | ◦ Refer to the guidebook for the general “cleanliness” definition.  ◦ 1= Deal breakers, broken glass, poorly maintained (e.g., large piles of decomposing leaves), or very unclean  ◦ 2= less severe transgressions, lack of maintenance, moderate amount of litter/debris, and innocent graffiti  ◦ 3= mostly or the entire parking lot is free of litter/debris and in good aesthetic condition. | K3.3 |
| 5. Condition | 1 2 3 | PEX | ◦ Refer to guidebook for general “condition” definition.  ◦ Consider flatness  ◦ 1= steep incline/decline making it difficult to park; non-continuous material with many potholes  ◦ 2= moderate incline/decline making the parking lot still functional to use; moderate amount of small potholes and a few larger potholes  ◦ 3= mostly to extremely flat; continuous material without or only with a few small potholes. | K3.3 |
| 6. Size (average) | 1 2 3 | SIZE | 1 = <10 parking spots; 2 = 10-25 parking spots; 3 = >25 parking spots |  |
| 7. Lighting | Yes No |  | ◦ Any artificial lighting specific for the parking lot.  ◦ For example, do not rate as “yes” if there are lights for the baseball field that would also provide light for the parking lot if the baseball field lights were in use. |  |
| 8. Drop-off locations | Yes No |  | Often will be indicated by a curve in the curb of the sidewalk adjacent to the parking lot and may even be marked as a non-parking area. | K3.8 |
| 9. Handicapped spots | Yes No |  |  | K3.3 |
| 10. Curbed/bumpered | Yes No |  | Are spots curbed/bumpered to prevent driving over grass or into the park? | K3.3 |
| 11. Landscaping | Yes No |  | Only rate the landscaping/grass that exist outside of wooded or meadow areas. | I1.1, I2.1, I3.1 |
| 12. Parking space/spot markings (lined) | Yes No |  |  | K3.3 |
| 13. Trash cans | Yes No |  | Any trash cans in the parking lot or < 25 feet away? |  |

**K. Access-related features**

**4. Sidewalks (adjacent to park; not in park)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Sidewalks present | Yes No |  | If none present, skip to Section K5. |  |
| 2. Material | Concrete Asphalt Brick |  | Circle predominant surface type of sidewalks leading into or adjacent to park |  |
| 3. Cleanliness | 1 2 3 | NATE | ◦ Refer to guidebook for general “cleanliness” definition.  ◦ Consider man-made litter, **not** mud, rocks, twigs, etc. | A1.6-a,b |
| 4. Condition | 1 2 3 | PEX | ◦ Refer to guidebook for general “condition” definition.  ◦ Dealing with the surface and functionality of the sidewalk; consider holes, cracks, tree branches under the surface.  ◦A sidewalk where a person must be overly mindful of where they are walking in order to avoid tripping or falling would receive a “poor” rating. | A1.4 –a,b,c |
| 5. Width | 1 2 3 |  | <2 ft (1 adult); 2-5 ft (2 adults; sidewalk width); >5 ft (>3 adults) |  |
| 6. Flatness/levelness | 1 2 3  steep 🡪 flat | NATE | ◦ Average the rating across the length of the sidewalks  ◦ Completely flat=3, some incline/decline=2, significant incline/decline=1 | A1.7-a,b |
| 7. to path in park | Yes No N/A |  |  |  |
| 8. Any crosswalks across streets in parks | Yes No |  |  |  |
| 9. Sidewalks winding/curved | Yes No |  |  |  |
| 10. Sidewalks obstructed | Yes No |  | ◦ Refer to guidebook.  ◦ It is what happens on top of or above the surface; do not consider small twigs, small rocks or small areas of mud. Is progress hindered?  ◦ Obstructions cannot be easily moved or walked around. | A1.9-a,b |
| 11. Drainage | Yes No |  | Will water drain away or pool on sidewalk surface? |  |

**K. Access-related features**

**5. Roadways through park**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Roadways through park | Yes No |  | ◦ Park area/amenities on both sides of roadway.  ◦ If none present, skip to Section L. |  |
| 2. Condition | 1 2 3 | PEX | ◦ Refer to guidebook for general “condition” definition.  ◦ 1= Non-continuous material with many potholes  ◦ 2= Moderate amount of small potholes and a few larger potholes  ◦ 3= Continuous material without or only with a few small potholes. |  |
| 3. Pull-offs for viewing | Yes No |  |  |  |
| 4. Curvature | Yes No |  | Rate “yes” if roadways are winding with limited sight distance. |  |
| 5. Lighting | Yes No |  | ◦ Any artificial lighting specific for roadway?  ◦ For example, do not rate as “yes” if there are lights for the baseball field that would also provide light for the roadway if the baseball field lights were in use. |  |
| 6. Speed bumps | Yes No |  |  |  |
| 7. Posted speed limits <20 mph | Yes No |  |  |  |

# L. Directives and information-related features

**1. Rules/regulation signs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Rules/regulation signs present | Yes No |  | If none present, skip to Section L2 | K1.4 |
| 2. Cleanliness | 1 2 3 | NATE | ◦ Refer to guidebook;  ◦ **DO NOT** consider graffiti as sign cleanliness; in this case graffiti affects the function of the sign & is assessed under “condition” | K1.4 |
| 3. Condition | 1 2 3 | PEX | Refer to guidebook; consider legibility, vandalism (i.e., is sign broken?) & **graffiti** | A2.3-a,b & K1.4 |
| 4. Colorful | Yes No |  | Vibrant; non-black and non-neutral colors; 2 or more colors? | K1.4 |

**2. Maps**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Maps present | Yes No |  | If none present, skip to Section L3. | K1.6 |
| 2. Condition | 1 2 3 | PEX | Refer to guidebook; consider print size (read from 20 feet back?), vandalism (i.e., is map broken?) | K1.6 |
| 3. Portable | Yes No |  |  |  |
| 4. Braille available | Yes No |  |  |  |
| 5. Colorful | Yes No |  | Vibrant; non-black and non-neutral colors; 2 or more colors? | K1.6 |
| 6. Color coding system | Yes No |  |  |  |
| 7. “You are here” designation | Yes No |  | Either symbol or that phrase that illustrates where you are currently standing on the map. |  |
| 8. Distance scaled | Yes No |  |  |  |

**3. Event postings**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Event postings present | Yes No |  | ◦ Event(s) posted, but not necessarily held at park (e.g., community)  ◦ If none present, go to Section M | L3.1 |
| 2. Condition | 1 2 3 | NATE | ◦ Refer to guidebook  ◦ Consider print size (can read from 20 feet back?) & vandalism (i.e., broken) | L3.1 |
| 3. Up to date | Yes No |  | Has the event date passed? |  |
| 4. Colorful | Yes No |  | Vibrant; non-black and non-neutral colors; 2 or more colors? | L3.1 |

**M. Safety-related features**

**1. Telephones**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Aspect | **Rating** | **Scaling** | **Considerations** | **Pictures** |
| 1. Functional phones present | Yes No |  | ◦ Consider **functional** public phones in and adjacent to park.  ◦ Pick up each phone and listen for a dial tone to determine if the phone is functional.  ◦ If none present, skip to Section N |  |
| 2. Number | \_\_\_\_\_\_\_\_\_ |  | Include only functional phones in the count. |  |
| 3. Cleanliness | 1 2 3 | NATE | Consider all things left by or on the phone that would affect the cleanliness of the phone (e.g., litter, graffiti, bird droppings, gum).  1= any dealbreakers or whenever you must come into contact with any uncleanly item to use phone (i.e., gum on ear/mouth piece, bird droppings on phone handle)  2 = uncleanly items that do not affect one’s use of the phone (e.g., litter left in the phone booth, innocent graffiti on phone or booth)  3 = mostly clean; can use phone with zero contact with uncleanly items |  |
| 4. Parking proximity | 1 2 3 4 5 | PROX | ◦ Determine which telephone is closest to the parking lot.  ◦ Estimate parking lot proximity from the telephone that is the shortest distance away.  ◦ Estimate distance based off a walking route people would use to get from A to B.  ◦ Do not have to walk on designated path, can cut through grass, but not jump fences.  ◦ Make sure you are estimating to the actual area individuals can park (e.g., if the only parking is along the road, make sure parking is permitted there). |  |
| 5. Phone book available | Yes No |  |  |  |
| 6. Lighting | Yes No |  | Any artificial lighting? |  |
| 7. Emergency numbers provided | Yes No |  |  |  |
| 8. Free to use | Yes No |  | e.g., emergency phone, phone inside municipal building that is staffed |  |