



University of Pennsylvania School of Medicine
Hospital of the University of Pennsylvania

Kathleen Thomas, MSOD
Director, Research Operations
Department of Radiology

March 11, 2020

RE: Department of Radiology Guidance on Clinical Research

Dear Clinical Research Teams,

We are writing this memo to advise that you eliminate external vendors (external from Penn) from being on site for Site initiation visits, routine monitoring visits and other meetings at this time in light of the current circumstances around the COVID-19 virus. Please circulate this memo to the necessary sponsors/vendors and file a copy in your regulatory binder.

We will continue to keep you updated on our plans within the department.

If you should have any questions about the process, please feel free to contact us.

Best,

A rectangular box containing a handwritten signature in cursive that reads "Kathleen Thomas, MSOD".

Kathleen Thomas
Director of Research Operations
Department of Radiology