

CAMRIS SOP #305

Screening and Scheduling of Participants with Reduced Mobility

Responsible Committee:	Effective From:	Last Approved:	Next Review:	Next Approval:
Safety	October 10, 2024	Jan 8, 2026	Dec 1, 2026	Jan 8, 2027

1. Purpose

This standard operating procedure (SOP) addresses the need for appropriate staffing to ensure that participants can safely enter and exit the magnet both during regular operations and during emergencies.

2. Scope

These procedures apply to all studies scanning participants in research MRI facilities; this includes both CAMRIS-managed facilities and clinical-shared facilities during times they are under operation by CAMRIS.

3. Instructions and Procedures

3.1. Screening for reduced mobility

It is the responsibility of study teams to determine if a research participant has sufficient mobility to enter the scanner without significant assistance. In particular, participants who need to be lifted onto or off of the scanner table should be considered to have reduced mobility for the purposes of their CAMRIS scans. Study teams must also be aware that the 7 T scanner's table does not lower, and that only a step-stool is available for participants to climb onto the table. Participants who cannot safely navigate the 7 T environment should be considered to have reduced mobility. Study staff should reach out to CAMRIS staff via the CAMRIS Service Desk (<http://camris.atlassian.net/servicedesk>) if they have any questions about either the assessment of mobility generally or for a specific participant.

3.2. Scheduling participants with reduced mobility

To ensure the safety of participants and CAMRIS staff, when scanning subjects with reduced mobility, study teams must either:

- schedule two technologists by requesting a second technologist through the CAMRIS Service Desk (<http://camris.atlassian.net/servicedesk>); or
- have a staff member present for the duration of the study who is both:
 - certified as MRI Safety Level 1 or higher, and
 - capable of assisting in lifting and transporting participants, as evidenced by, completion of knowledge link trainings on Body Mechanics and Safe Patient Handling, or having clinically relevant experience.

3.3. Cancellation due to participant mobility

If CAMRIS staff determine that a participant cannot safely undergo an MRI study due to reduced mobility, and a study team has not scheduled two technologists or provided trained support staff as required in section 3.2, then CAMRIS will cancel the study. This is not considered grounds for reimbursement.

4. Update History

Date:	Description of Revision
October 10, 2024	Initial version
Jan 8, 2026	Annual review. No changes.