

**iLab and CAMS interface:**

**Grant account access is required in CAMS to be able to request core services in iLab. Once your account access is granted in the CAMS it is copied into iLab overnight.**

**CAMS REQUEST OVERVIEW**

- 1. Sign into CAMS using your Penn Key. (<https://www.med.upenn.edu/apps/cams/>)**
- 2. Press the “Request Access” button at the top of the left side menu.**
- 3. Use the prompts to enter the ‘spender’ (you), the account, and the cores you’d like to spend at.**

**If you have any problems or question, to contact CAMS support, please use the “Feedback” link at the top right of the screen.**

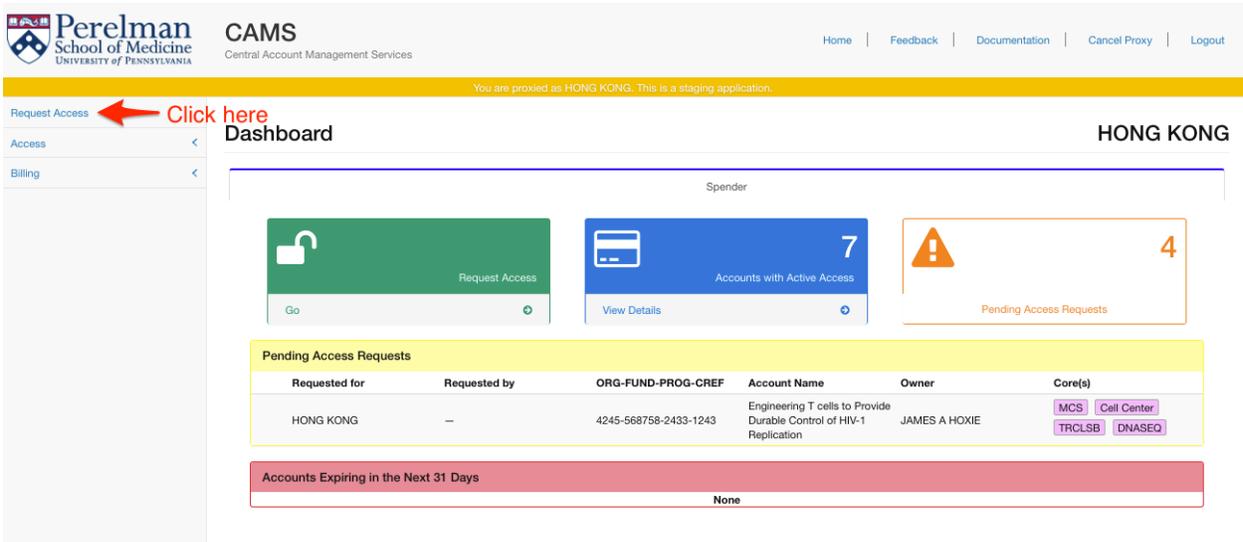
**REQUEST ACCESS INSTRUCTIONS**

Here are some instructions for customers requesting access in CAMS (<https://www.med.upenn.edu/apps/cams/>) to spend on accounts in cores.

BAs do NOT need to request access for customers. BAs can directly approve access by using the ‘Add Access’ function. If you BA needs help using CAMS, please direct them to the Documentation link at the top right of the home page of CAMS (<https://www.med.upenn.edu/apps/cams/documentation>)

Log into CAMS <https://www.med.upenn.edu/apps/cams/> and click ‘Request Access’ on the left navigation (Picture 1)

Picture 1.



**Remember, there is a link to extensive documentation at the top right of every page.**

Select which user(s) for who you want to request access. Include yourself if you want access. (Picture 2)

Picture 2

**Request Access**

You can request access to accounts and cores for yourself and others.

Select Users | Select Accounts | Select Cores

Search for and select one or more users

margheim

Margheim, Stephen 83722690

Selected Spenders | Selected Accounts | Selected Cores

ABERRA, FATEN N. x Guerin, Paul x

Selected names appear here

Request Access

Select which accounts you want to spend on. You can do this by PI (Picture 3) or by individual account (Picture 4).

Picture 3

**Request Access**

You can request access to accounts and cores for yourself and others.

Select Users | Select Accounts | Select Cores

Search for and select one or more accounts

Select by Account Owner/PI | Select by individual account

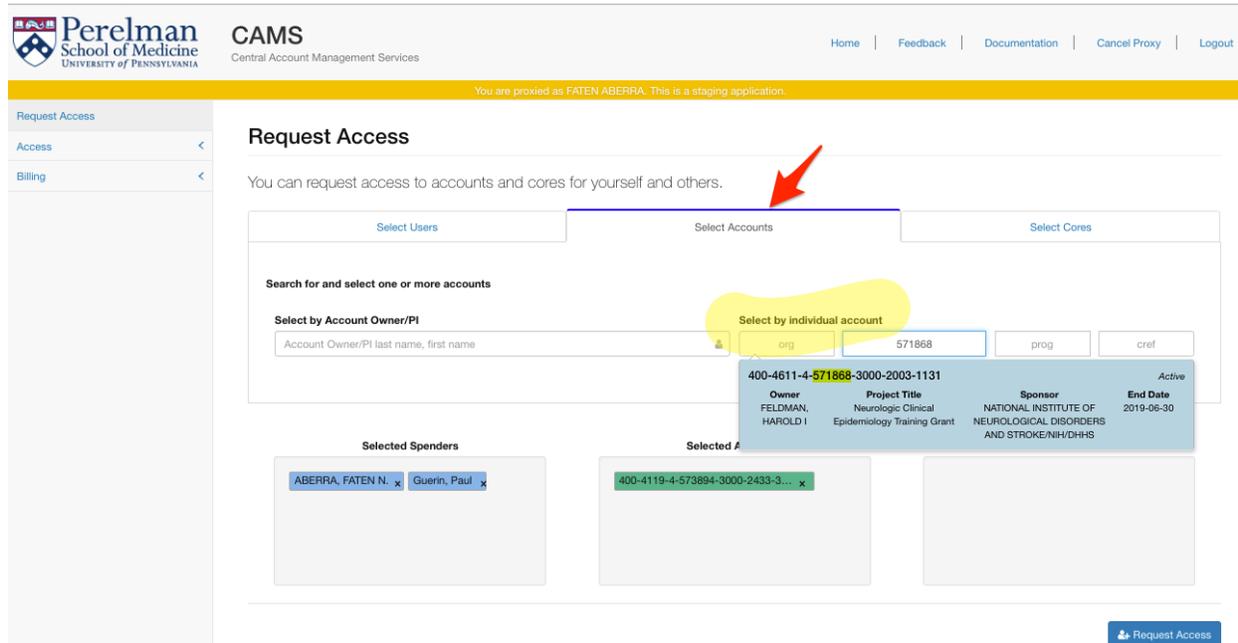
Skarke, Carsten C.

org fund prog cref

<input type="checkbox"/>	CAMS ID	Project Title	ORG-FUND-PROG-CREF	Account Status	Sponsor	End Date
<input type="checkbox"/>	47753	Institutional Clinical and Translational Science...	4624-574272-2802-3536	Active	NATIONAL CENTER FOR ADVANCING TRANSLATIONAL SCIENCES/NIH/DHHS	05/31/2019
<input checked="" type="checkbox"/>	48025	Center of Excellence in Environmental Toxicol...	4119-573894-2433-3536	Active	NATIONAL INSTITUTE OF ENVIRONMENTAL HEALTH SCIENCES/NIH/DHHS	03/31/2019
<input type="checkbox"/>	37380	CFAR	4636-014001-2000-3536	Active	—	06/30/2019
<input type="checkbox"/>	48200	Deconvolution	4119-014001-2000-4147	Active	—	06/30/2020

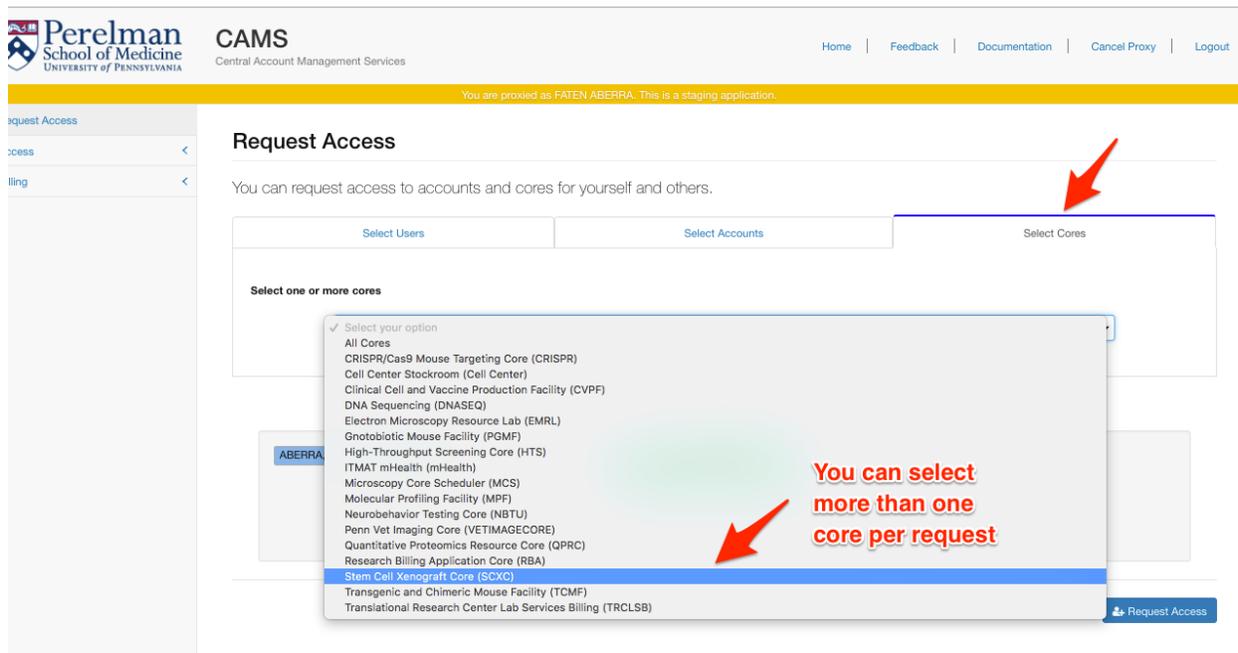
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Picture 4



Select core(s) in which you want the selected people to be able to spend on the selected accounts (Picture 5).

Picture 5



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Click 'Request Access' (Picture 6). Your request will be routed to the appropriate BA(s) for approval.

Picture 6

**Request Access**

You can request access to accounts and cores for yourself and others.

Select Users | Select Accounts | Select Cores

Select one or more cores

Clinical Cell and Vaccine Production Facility (CVPF)

**Selected Senders**  
ABERRA, FATEN N. x Guerin, Paul x

**Selected Accounts**  
400-4119-4-573894-3000-2433-3... x  
400-4611-4-571868-3000-2003-1... x

**Selected Cores**  
SCXC x Cell Center x CVPF x

Clicking here will route your request to your BA for approval

Request Access

There is lots of help here.

You can see your pending requests on your dashboard. Click the 'Spender tab' (Picture 7)

Picture 7

**Dashboard**

Request Access | Accounts with Active Access: 13 | Pending Access Requests: 18

Click here

**Pending Access Requests**

Requested for	Requested by	ORG-FUND-PROG-CREF	Account Name	Owner	Core(s)
FATEN N. ABERRA	FATEN N. ABERRA	4212-573894-2803-1462	A randomized, double-blind multi-centre, placebo-controlled, parallel-arm phase 2 trial to assess safety, efficacy and pharmacokinetics of CD11301 0.03% and 0.06% gel in the treatment of Cutaneous T-Cell Lymphoma (CTCL), stages IA, IB and IIA	Alain H. Rook	SCXC   Cell Center   CVPF
FATEN N. ABERRA	FATEN N. ABERRA	4611-571868-2003-1131	Neurologic Clinical Epidemiology Training Grant	HAROLD I FELDMAN	SCXC   Cell Center   CVPF
FATEN N. ABERRA	FATEN N. ABERRA	4119-573894-2433-3536	Center of Excellence in Environmental Toxicology	Carsten C. Skarke	SCXC   Cell Center   CVPF
Paul Guerin	FATEN N. ABERRA	4212-573894-2803-1462	A randomized, double-blind multi-centre, placebo-controlled, parallel-arm phase 2 trial to assess safety, efficacy and pharmacokinetics of CD11301 0.03% and 0.06% gel in the treatment of Cutaneous T-Cell Lymphoma (CTCL), stages IA, IB and IIA	Alain H. Rook	SCXC   Cell Center   CVPF
Paul Guerin	FATEN N. ABERRA	4611-571868-2003-1131	Neurologic Clinical Epidemiology Training Grant	HAROLD I FELDMAN	SCXC   Cell Center   CVPF
Paul Guerin	FATEN N. ABERRA	4119-573894-2433-3536	Center of Excellence in Environmental Toxicology	Carsten C. Skarke	SCXC   Cell Center   CVPF

Accounts Expiring in the Next 31 Days: None

Here are the pending requests you made

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