PURPOSE: The CHPS clinical staff are required to fulfill and maintain standardized training requirements. Those requirements are discussed in detail below.

Nursing Administrative Policy Manual ADM 09: Nursing License and Certification Renewal – HUP/CPUP/CORPORATE

University of Pennsylvania Health System Policy Manual Number 2-04-01: Employee Records: Access, Maintenance, and Retention

University of Pennsylvania Health System Policy Manual Number 2-04-02: LICENSES, REGISTRATIONS, and CERTIFICATIONS (VERIFICATION AND MAINTENANCE)

SCOPE: The CHPS department.

PROCEDURE:

1. Nurse Practitioners
   a. CHPS nurse practitioners are required to fulfill and maintain the following:
      i. Nursing Licensure in the State of Pennsylvania
      ii. Certified Registered Nurse Practitioner Licensure in the State of Pennsylvania
      iii. Basic Life Support
      iv. Advanced Cardiac Life Support
      v. CITI – Good Clinical Practice
      vi. CITI – Biomedical Research
   b. CHPS nurse practitioners will maintain HUP and department-specific competencies in accordance with HUP policy.
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2. Nurses

   a. CHPS nurses are required to fulfill and maintain the following:
      
      i. Nursing Licensure in the State of Pennsylvania
      
      ii. Basic Life Support
      
      iii. Advanced Cardiac Life Support
      
      iv. Oncology Nursing Society/Oncology Nursing Credentialing Center Chemotherapy Immunotherapy Certificate or Fundamentals of Chemotherapy Immunotherapy Administration. (PCAM staff only).

      1. All RN staff will transition to the full Oncology Nursing Society/Oncology Nursing Credentialing Center Chemotherapy Immunotherapy Certificate by the end of 2025.

      v. UPHS Chemotherapy/Biotherapy Competency (PCAM staff only).

      vi. CITI – Good Clinical Practice

      vii. CITI – Biomedical Research

   b. CHPS nurses will maintain HUP and department-specific competencies in accordance with HUP policy.
3. Medical Technicians

   a. CHPS medical technicians are required to fulfill and maintain the following:
      
      i. Phlebotomy Certification
      
      ii. Basic Life Support
      
      iii. CITI – Good Clinical Practice
      
      iv. CITI – Biomedical Research

   b. CHPS medical technicians will maintain HUP and department-specific competencies in accordance with HUP policy.