Using the Clinical Care Network report from EPIC to identify Clinical Evaluators

The preferred method for identifying potential Clinical Evaluators is to use the EPIC database to generate a list of up to 50 peers identified in the data set. (EPIC is the software platform behind PennChart, Penn Medicine’s integrated electronic health information system.)

The EPIC list is a searchable Excel database found on my.MED via Clinical Evaluators (non-CHOP). CHOP faculty must work with their faculty coordinator to access a CHOP specific list or to independently create a list.

The EPIC list is generated as follows:

- the candidate has had 15 or more interactions with a faculty peer (can be multiple interactions with same patient or single interactions with multiple patients) AND
- the peer falls in the top 5 most common interactions within the peers primary specialty i.e. only the top 5 most frequent oncologists will appear.

Once the list is generated, the candidate may:

- delete 5 names
- provide up to 3 additional names if they feel the list is not representative
- identify 3 of the final 15 who will receive a questionnaire

The department will:

- indiscriminately select 12 additional names from the adjusted list (for a total of 15).
- send questionnaires (via the designated online system) to the 15 individuals and the Division Chief or Chair

How to find your candidate’s list:

1. Go to Clinical Evaluators (non-CHOP) on my.MED
2. Select rows A & B (first & last name)
3. Click on filter in the top tool bar
4. Click on the filter drop down in the top of Row A (last name). In the “search” field, type the candidate’s last name.
5. Click on the filter drop down in the top of Row B (first name). Enter or select the correct first name.
6. Copy & paste this refined list into a clean excel chart to customize as needed to present to the faculty candidate and department administration.