Dear presenting and/or corresponding authors,

We are looking forward to your poster presentation at the Fully 3D 2019 conference. As a reminder, we are re-sending guidelines for the poster presentations.

NOTE: If you are not the presenting author, please direct this email also to the presenting author and notify us immediately with the name of the presenting author if the name of the presenting author is not correctly underlined in the enclosed program.

As a general reminder, we want to highlight that a single static slide of your (1 minute) fast-forward presentation need to be uploaded by Tuesday 5/28 (see the instruction below).

All posters must be in English, no wider than 42 inches (106 cm), and no taller than 45 inches (114 cm). The times for putting up and removing posters are below. Please prepare a single-slide summary of your work to be included in the poster fast-forward session. Your slide will be shown for 60 seconds and you will have the option of narrating the slide until it is automatically changed; please plan for 50 seconds of narration. Slides must be uploaded the week before (see below).

Additional details:
- include your poster number (Session #).(Presentation #) (e.g., P-1.3) in the top right corner of the poster and the fast-forward slide using large visible font
- final (updated) program is included - see your poster number in the program
- Mounting and removal times:
  - Session 1: mount: Monday 6/3 before the 1st session on Monday morning or between 10:10 and 10:40 am during the coffee break - remove Tuesday 6/4, 12:01-12:30 pm
  - Session 2: mount: Tuesday 6/4 12:30-1:30 pm - remove Thursday 6/6, by Noon
- poster presenter is expected to be at the poster during the entire poster session (there will be additional time in the evening to see other posters)

FastForward:
- single static slide (no animations) with aspect ratio 16:9 - either pptx file or a pdf file (image) with the same aspect ratio (slides for all posters within a session will be combined into a single pptx file)
- to be uploaded by Tuesday 5/28 to the link: http://hosting.med.upenn.edu/forms/fully3d/view.php?id=14677
- FastForward presentations - Meet organizers at the front of the auditorium on the day of your presentation at the end of the first session (10:10 AM) for instructions on flow. There will be no break between the 10:40 session and the FastForward.
- There will be block of seats reserved for you in the front right side of the auditorium. These will be reserved for the entire morning and you may sit there for the first session. During the organization meeting during the coffee break you will be provided with a specific seat assignment for the 10:40 session.

We look forward to seeing you in Philadelphia.

Best regards,
Samuel Matej, Program Chair
Scott Metzler, General Chair