Genetic Counseling, Volunteer & Work Experience

Applicants have different degrees of experience in clinical care, laboratory work, research, and advocacy. Some may have worked in all of these areas, while others may have more experience in one and little in others. We have designed the form to be flexible. There is one entry block for each section. To create additional entry blocks in a section, copy and paste the table to create as many as needed.

## **Directions:**

1. Follow the instructions in each section and add the requested information. It’s OK if tables split across two pages.
2. Do not include informational interviews.
3. If you need to add more experiences in a section, just copy and paste the existing table, and add the new organization name in the top row.
4. Please type all information.
5. Double click on the footer to add your name.
6. Save the completed form pages with your name and “Supplementary Experience Form” in the title, e.g., *Rachael Gunn Supplementary Experience Form*
7. Save the form as a PDF and combine it with your CV into a single pdf to upload to your CollegeNet application.

If you have any questions, please contact the program at [msgcinquiries@pennmedicine.upenn.edu](mailto:msgcinquiries@pennmedicine.upenn.edu).

# **Clinical Experience**

Please provide details about your experiences. Include

* direct patient care in genetics and any other healthcare fields
* genetic counseling shadowing
* GCA positions

Duplicate this table as needed.

|  |  |
| --- | --- |
| *Clinical Experience* | |
| **Add name and location of organization here** | **Enter other information below.** |
| Your role: |  |
| Dates of service: |  |
| Number of hours completed as of 12/31/24: |  |
| Your roles and activities:  (*check boxes for all relevant activities*) | Please mark the check box if you  worked directly with patients and families  observed clinical sessions  scheduled appointments/meetings  prepared patient materials  organized events  assisted with specimen collection  returned any types of test results, including negative  Other: |

# **Laboratory and Research Experience**

Include clinical research coordinator positions here as well as other laboratory and research experiences.

Duplicate this table as needed.

|  |  |
| --- | --- |
| *Laboratory and Research Experience* | |
| **Enter the name and location of the organization here** | **Add information below.** |
| Type of research: |  |
| Your position/title/role (including observer): |  |
| Dates of service: |  |
| Number of hours completed as of 12/31/24: |  |
| Your roles and activities: | Please mark the check box if you  Did bench work (tissue culture, molecular biology, model organism…)  Assisted with specimen or data collection  Completed lab requisition forms and prepared specimens for shipment  Worked with human subjects  *If you worked with human subjects, check if you:*  *Contacted research subjects to explain studies and obtain consent*  *Contacted research subjects to schedule visits*  *Conducted research subject study visits/interviews*  Helped collect or organize data  Analyzed data / assisted with data analysis  *If you analyzed data, list tools or approaches used below.*  Helped with manuscript preparation |

# **Advocacy Experience**

Here, you can include crisis counseling and other patient/client focused experiences, such as teaching, summer camp counseling, day care, hospice care, therapeutic horseback riding, event planning.

|  |  |
| --- | --- |
| *Advocacy Experience* | |
| **Enter the name and location of organization here.** | **Add information below.** |
| Purpose of organization:  *(for example, health care, patient advocacy, patient/client support, fundraising)* |  |
| Your position/title/role: |  |
| Dates of service: |  |
| Number of hours completed as of 12/31/24: |  |
| Your roles and activities: | Please check the box if you  Worked directly with patients and families  Organized events  Prepared patient materials  Recruited volunteers/participants  Scheduled meetings  Participated in fundraising efforts  Worked on newsletters/websites/other marketing or awareness efforts  Other: |