IDS is a service center, core facility, and joint venture of the Perelman School of Medicine and UPHS, supported by user fees, providing research pharmacy services to the entire Penn Community.

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Central</th>
<th>Smilow</th>
<th>North</th>
</tr>
</thead>
<tbody>
<tr>
<td>Controlled R/T (20-25 °C)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Refrigeration (2-8 °C)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Freezer (-20 °C)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Freezer (-80 °C)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Liquid Nitrogen (-180 °C)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Emergency Generators</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Quarantine</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>USP &lt;800&gt; Compliant</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>

**SECURITY**

Central & Smilow: Electronic locks, cameras  
North: Key/code combination locks, cameras

**DELIVERIES**

IDS delivers to clinics or infusion suites with an electronic chain of custody. Charges may apply depending on the distance. If picking up directly from IDS, must present a PennCard or UPHS ID (CHOP and Wistar Staff - obtain a courtesy PennKey)

**TEMPERATURE MONITORING**

Electronic and continuous charts uploaded into Vestigo™  
Central & Smilow: Comark  
Smilow & North: Aeroscout

**RECORDKEEPING**

Electronic and Vestigo™. Must request electronic access during visit. Both FDA and EMEA consider IDS logs to be valid source documents.

**ARCHIVAL**

Documents maintained for minimum of 20 years.  
IDS uses the Penn Records Center:  
[www.archives.upenn.edu/urc/urc.html](http://www.archives.upenn.edu/urc/urc.html)

**VISIT SCHEDULING**

All visits must be scheduled in advance ([use APP](https://lists.upenn.edu/cgi-bin/wa?SUBED1=IDS-ADMIN)).  
Minimum notice: SIV - 10 days IMV/COV - 5 days  
IDS requires 4 weeks’ notice before first enrollment.

**Important Information for Sponsors, Monitors and Study Team**

IDS Central  
3600 Civic Center Blvd, 10th Fl (Rm 10-020)  
Philadelphia, PA 19104  
215-662-7911 / (Fax) 215-615-1308  
npennids@Pennmedicine.upenn.edu  
Hours: 730a-5p M-F; 8a-330p Sat/Sun (As needed)

IDS Smilow  
3400 Civic Center Blvd, 1st Fl (Rm 161)  
Philadelphia, PA 19104  
215-662-3342 / (Fax) 215-349-5132  
npennids@Pennmedicine.upenn.edu  
Hours: 730a-4p M-F (Closed weekends)

IDS North  
51 N 39th St., Mutch Bldg (Rm 103)  
Philadelphia, PA 19104  
215-662-9995 / (Fax) 215-243-4645  
IDSNorth@Pennmedicine.upenn.edu  
Hours: 730a-4p M-F (Closed weekends)

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