Facilitated Learning

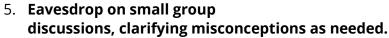
BEST PRACTICES TIP SHEET

10 STEPS TO SUCCESS

- 1. Review the learning objectives, content, format, and technology.
- 2. Determine audience, their level of training, background knowledge, and prior lectures.
- 3. Introduce yourself and the session objectives.
- 4. Offer an advanced organizer.

An advance organizer is a prompt that helps students make the transition from the outside world to the session and content or process at hand.

Be the Guide on the Side, Not the Sage on the Stage



- 6. Ensure distributed discourse.
- 7. Model critical questioning, allowing about 10 seconds of post-question thinking time.
- 8. Encourage reflection-in-action.
- 9. Employ scaffolding and question expansion.
- 10. Summarize key points, referring back to objectives.

To scaffold, offer prompts in series to allow for early success, with each successive prompt building upon the previous ones.



SKILLS

- · Is well organized
- · Sets expectations for and models preparedness
- Practices attentive and active listening
 - · Accurately restates learners' perspectives, even if he/she disagrees
 - · Reorients discussion or changes questioning strategies when necessary
 - · Applies formative assessment techniques while facilitating

 Manages time to maximize content coverage

ATTITUDES

- · Is encouraging
- · Is enthusiastic
- · Is fair
- · Is respectful
- · Is stimulating
- · Is trustworthy





