

## QUESTIONS TO ANSWER BEFORE YOU PREPARE A LECTURE

### BEST PRACTICES TIP SHEET

# Lecturing

#### OVERARCHING QUESTION

- What are your goals and objectives?

#### BASIC DETAILS

- Who asked you to lecture?
- Within what course are you lecturing?
- What is being asked of you?

#### STUDENT INFORMATION

- Are your learners medical students? biomedical graduate students? residents? fellows? postdocs?
- What should /shouldn't you assume about their background knowledge?
- How many learners will attend your lecture?
- Will learners watch your lecture in recorded form?
- What are the learners expecting?

#### CURRICULUM INFORMATION

- How does your lecture fit into the overall course?
- How does the course fit into the overall curriculum?
- How can you maximize horizontal integration? (e.g., can you tie your lecture to concurrent course content?)
- How can you maximize vertical integration? (e.g., can you tie your lecture to prior and anticipated curriculum content?)

*Who is the most important person in the lecture hall?*



*The Learner*

## GOALS OF A LEARNER-FOCUSED LECTURE

1. Provide the learner with an ORGANIZED FRAMEWORK to structure their reading around a specific question.
2. Inspire and engage the learner to read more on the topic addressed.

## A LEARNER-FOCUSED LECTURER ...

- Inspires and engages
- Encourages bidirectional communication
- Moves out from behind the podium
- Speaks clearly, and with voice modulation
- Makes eye contact with learners
- Provides a big picture perspective and a rationale for the learning experience
- Presents content in a clear organizational scheme
- Shows how learners' prior learning is connected to new content
- Starts and ends on time
- Spells out words (avoids abbreviations)
- Poses questions and offers learners time to process, reflect, and respond
- Is enthusiastic