

Audio teleconferencing, also known as conference calling, is the ability of three or more people to participate in a telephone conversation. A conference call may be of multipoint or point-to-point configuration, depending on the number of locations participating in the call. If more than one participant is planning to connect a third-party conference bridging company may be required.

Penn preferred bridging companies can be found at the following link
<https://provider.www.upenn.edu/computing/voice/teleconference/>

Many rooms across Penn Medicine have fixed in space audio teleconferencing phones either on the table or built into the rooms system. On rooms where the phone is part of the room system, the controls for working the teleconferencing are on the room's touch panel. Some phones require dialing a "9" before the rest of the number and some locations do not. Some rooms in the PSOM can have a portable teleconferencing phone set up VIA request.

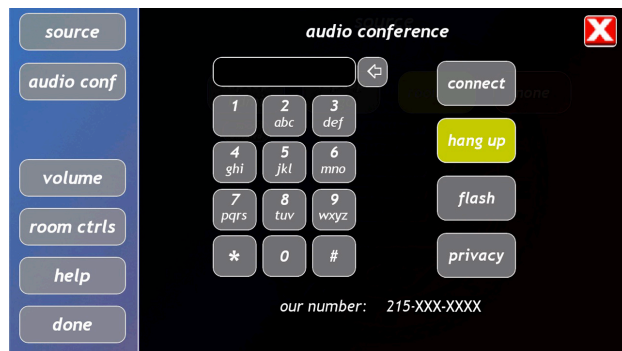
Stand Alone Phone - Avaya



Stand Alone Phone – Polycom



Touch Panel Phone Controls



Touch Panel Phone Volume Controls

