



Penn Medicine

Media Technology & Production

The JMEC Studio is located in the Jordan Medical Education Center (5th floor of Perelman / Smilow). Listed here are basic things to expect for a recording.

Basics:

- Do not wear green! You will be recorded in front of a green screen so any green in the image will be rendered transparent on screen. Patterns and stripes (especially tighter ones) can also cause issues. Button up shirts in solid colors are best. Scrubs (other than green ones) or a white coat are perfectly acceptable. Try to keep your content and audience in mind when choosing attire. If you wear glasses and have the option to wear contact lenses, please wear your contacts to avoid glare from the lights
- You can bring your slide deck with you on a memory stick or email it ahead of time to kevinpf@mail.med.upenn.edu or mtpgroup@mail.med.upenn.edu. If you have sound or videos in your presentation, we will need the file at least one day in advance to test that the file plays properly
- You may stand or sit for the session. It helps us to know in advance but adjustment can easily be made on the fly
- You will be able to annotate your slides using a SMART Board, as there is no way to use a laser pointer in the studio
- You may speak extemporaneously or use the teleprompter. If you have a script you'd like to read, please send that a day in advance as well. Last minute changes can be made from the teleprompter computer
- Please call if you have any other questions or need clarification of any kind. If you'd like to stop by the studio to see it in advance of your recording, that can easily be arranged. Just give us a call. We're always happy to give a quick tour! We can be reached at 215-573-5013 or 215-898-0514

The building address is:

3400 Civic Center Boulevard
Philadelphia, PA 19104

Driving & public transit directions can be found here:

<https://www.pennmedicine.org/for-patients-and-visitors/penn-medicine-locations/perelman-center-for-advanced-medicine/patient-and-visitor-information/directions-and-parking>

Parking Garages:

**3600 Civic Center Blvd and
6 Health Sciences Dr, Philadelphia, PA 19104**

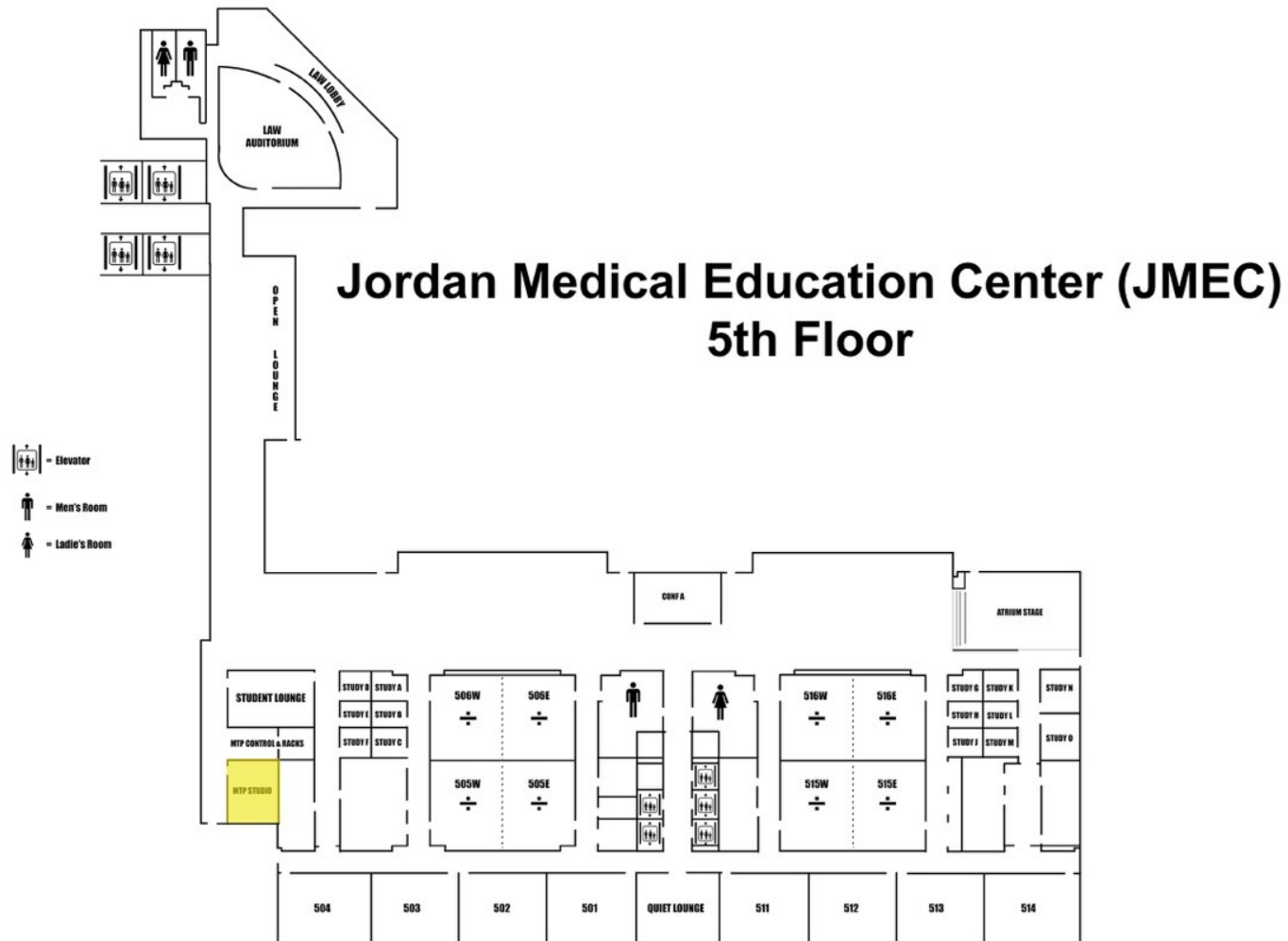
These garages service both the Perelman Center for Advanced Medicine and the Hospital of the University of Pennsylvania.

Walking Directions / Once you're here:

- Enter the main entrance of the Perelman Center through the large rotating door
- Proceed straight ahead and up the escalator
- Proceed straight ahead into the entrance for the South Pavilion
- Continue to the end of the hallway until you see the "B" elevators (most of them are on the left hand side of the hall). Be careful not to take a non-B elevator because it won't go to our floor
- Take a B elevator to the 5th floor
- Exit the elevator and head toward the large, glass conference room
- Turn left before the conference room and go all the way to the last hallway on the left. The studio is there

Attached is a map of the 5th floor with the studio highlighted for reference.

The control room number is: 215-573-5013





JMEC Studio control room



JMEC Studio



JMEC Studio showing SMART Board and teleprompter