

Policy Number	UME.AC.111
Policy Title	Academic and Career Advising Program Policy and Resources
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Scope	Undergraduate Medical Education Students
LCME Element(s) (if any)	11.1; 11.2

Academic and Career Advising Program Policy and Resources

I. PURPOSE

The purpose of this policy is to outline the options and expectations for academic and career advising at the Perelman School of Medicine (PSOM).

All undergraduate medical students have both required and optional opportunities to seek academic and career advice. Having access to faculty and staff at PSOM is an important resource for students and provides them with guidance and mentorship during their medical school career.

II. SCOPE

All undergraduate medical education students.

III. POLICY

Advising starts on the first day of medical school and continues until graduation. A house advisor is assigned upon matriculation to PSOM and acts as a longitudinal mentor for the duration of medical school. Through regular meetings with advisory deans, career advisors, ASCEND assistant deans, associate deans, and other faculty, students can explore career and academic interests under the guidance of faculty and staff.

Minimum requirements for the House advisory dean meetings and Doctoring preceptor one-on-one meetings are detailed below. There are no minimum requirements for career advisory meetings, though it is recommended that students meet with these advisors regularly, especially as they prepare residency applications during the final year. All students are expected to meet with either the Associate Dean of Student Affairs and Residency Planning or the Associate Dean of Student Affairs and Wellness during the summer of their graduating year.

House Advisory Dean Meeting Requirements: Students are expected to meet with their assigned House advisory dean a minimum of two times per semester during Core 1 (first 1.5 years) and once per semester during Core 2 and Core 3.

Doctoring Preceptor Meeting Requirements: Doctoring 1A, 1B, 1C – Students are to meet with their assigned preceptor at least once per semester. Doctoring 2 – Students should arrange at least two, but preferably three, meetings with their assigned faculty preceptor during the course of the clerkship year (Core 2).

IV. PROCESS/PROCEDURE

There are multiple different advising structures designed to support students' individual needs at various stages of medical training; these include House advisory deans, Doctoring preceptors, Career advisors, Residency planning advisors, ASCEND assistant deans, associate deans, and others. Advising is also built into the Doctoring curriculum, as students form relationships with their preceptors and fourth year student facilitators. Students are matched with additional career advisors in their field of interest on request. Shadowing opportunities in areas of interest can also be arranged through the Office of Student Affairs. The staff within the Office of Student Affairs are an additional source of information and are invaluable advisors for students as they navigate medical training.

V. REFERENCES

Additional Advising Resources:

- [Career Planning by Year](#)
- [Career Planning by Specialty](#)
- [Houses and Advisory Deans](#)
- [Office of Student Affairs](#)

VI. POLICY AUTHOR(S)

Members of the 2019 Policy Writing Committee

Revised by the Office of Student Affairs

VII. GOVERNING BODY

Undergraduate Medical Education Committee

VIII. POLICY HISTORY

Date	Change
06/26/2019	Created by members of the 2019 Policy Writing Committee
12/09/2019	Approved by Module Leaders
02/12/2020	Revised
08/08/2022	Revised
09/16/2025	Revised