Register for ExamSoft

All exams are taken electronically. Once you have your iPad connected to the internet, you will need to download the Examplify app.

To register for ExamSoft, the first step is to update your software. This will take some time and some battery power (best to plug the iPad in). Updating your device will negate the need for 'guided access' during exams, which is worth the effort.

Update by clicking settings>general>software update>download and install (if available, if that option is not available, you can stop now)>enter pin>tap 'install now'. The device will reset and load for about 15 minutes.

Look for an email that you received from ExamSoft with your **Account Details** (including Institution ID). You will need this information the first time you open the Examplify app. If you can't find the email, you will be given the option to click 'forgot my login information'. If you still have trouble logging in, email Gianna Pelletier – Gianna.Pelletier@pennmedicine.upenn.edu

Watch this video, particularly 0:25-2:00, which details the exam process:
https://www.youtube.com/watch?v=wZXjLDPUQRQ

IT problems with this software are not common, but keep in mind, each closed-book exam is proctored, and the proctor will be able to help with any immediate IT problems. If any IT problems come up with a take-home exam, you can call the support line at 866-429-8889. That number is accessible on each test, so no need to remember it.

Note: you do not have to use an iPad to take exams, you may use a personal laptop instead, however iPad is the most streamlined device for this programs, with the fewest glitches. However, if you wish, you may use a PC or Mac laptop, but not a mobile phone, and not a Mac Laptop made in 2018 (serial number MR9). Always keep up to date with OS updates, whatever device you use.